



Sedgefield Middle School 2019-20 PTO Board Agenda

December 18, 2019 12:30 pm – 2:00 pm

- I. Call to Order 12:45 pm in SMS Planning Room and conference call. Attendance: Lindsay Jones, Katie Deterding, Courtney Reynolds, Amy Watson, Meredith Murchison, Lynne McDonald, Erik Turner, Eric Tornfelt. Alexis motioned to approve the minutes. Courtney seconded. Minutes were approved.

- II. Prospective families update from Meredith.
 - a. Dilworth coffee recap held 12/13 at Dilworth elementary Latta campus media center with Mr. Turner. 15-20 families attended.
 - b. January Open House will be January 8 at 6:00. Superintendent Winston and Margaret Marshall have conflicts. Flyers to be delivered to First Ward and Barringer. Signs up at all feeders. Info sent to contacts at non-feeder magnet programs in proximity to school. Recommend moving open house to second or third week back to school in January next year. Social at Inizio to follow open house.
 - c. Eastover staff dinner and PTA meeting planned for January 14. Mr. Turner, Ms. Sherer, Tornfelt and sixth grade team to attend for dinner beforehand with Eastover 5th grade team and guidance counselor.
 - d. Support for incoming 6th graders on summer projects: Amy to get an estimate on printing the work packets for incoming sixth graders, and explore options for account at Park Rd books and promotion of summer projects by current sixth graders.

- III. Spartan Health & Wellness Initiative update from Lindsay.
 - a. Overall student health and wellness initiative to nurture healthy environment for teachers and scholars.
 - b. Kick Off Event, January 15 – general PTO meeting to accompany a free spaghetti dinner for families. Speaker identified for a presentation on adolescent exercise & nutrition
 - c. After-school snacks discussed in last meeting moving forward for January start.

- IV. Treasurer update from Courtney. Cash on hand of \$48,482.
 - a. Checks cut this week to support academic line items in Empowering Extraordinary budget.
 - b. Second order of HAC bags distributed; discussion other teachers who need HAC bags.
 - c. Received license to solicit from State of North Carolina.
 - d. All tax receipts emailed or mailed.
 - e. Lindsay to check with Kiley on how the indoor recess donations are coming in and HAC bags for teachers last year.
 - f. Funding for student elective materials (art notebook, dance clothes) – Dr. Tornfelt to consult with Ms. Pope.

- V. Communications update from Alexis. Newsletter distribution list at 130+. Website updates underway.



- VI. Nominating update from Amy. Jen Loeffler nominated for President 2019-20. Amy moved to approve. Lindsay seconded, vote passed.
- VII. Staff Support from Lynne.
 - a. Woo-hoo cart for December replaced with staff holiday party.
 - b. Discussion around potluck lunch – Fresh Market to potentially cater.
 - c. Lindsay, Lynne, Katie to work on list of spring things that will need volunteers to coordinate a push for new volunteers.
- VIII. President's update from Lindsay.
 - a. PTO calendar reviewed.
 - b. Costa Rica academic Spring Break experience – Spring 2021 information distributed to families.
- IX. School and principal's update from Dr. Tornfelt; Dr. Turner left to attend 8th grade PBIS event.
 - a. DigiBridge to start robotics team after school in the spring.
- X. Closing/upcoming events –5 min.

December

- 18 – Costa Rica 2021 Interest Meeting
- 23-1/3 – Winter Break

January

- 6 – First Day of School 2020
- 8 – Early Release Day
- 8 – Prospective Parent Open House, 6:00 – 8:00 pm
- 14 – SLT Meeting, 5:00 – 6:00 pm
- 14 – Eastover PTA meeting/SMS Night
- 15 – General PTO Meeting, 6:00 pm
- 16 – Community Partners Meeting, 11:00 am – 12:00 pm
- 17 – PTO-Sponsored Staff Appreciation Cart
- 20 – MLK Holiday
- 24 – Teacher Workday
- 31 – PTO Board of Director's Meeting, 10:00 am
- TBD – Arts Winter Night 6:00 pm