



Sedgefield Middle School 2019-20 PTO Board Agenda

February 28, 2020 10:00 pm – 11:30 pm

- I. Call to Order 10:00 am at SMS Media Center. Attendance: Meredith Murchison, Jenn Loeffler, Katie Deterding, Courtney Reynolds, Alexis Marteslo, Amy Watson, Lynne McDonald, Catherine Eldridge, Evvonne Peterson, Eric Tornfelt, Maureen Furr.
- II. Principal update from Dr. Furr and Dr. Tornfelt.
 - a. Second semester clubs started today.
 - b. Hispanic Family night drew 25 people; the program was conducted in Spanish and led by Grisel Fernandez.
 - c. Sixth grade teachers completed Paideia training this week with visits from CMS Advanced Studies and the national founder of the Paideia Institute from Asheville. Dr. Furr looking at ways to fund continuing support for Paideia adoption in sixth grade and to expand to seventh grade.
 - d. Positive behavior incentive of extra outdoor time on Wednesday started.
 - e. Lunch buddies program started; initial participants are sixth grade boys.
 - f. March Dadness scheduled for 3/13; boys invited to attend with a significant male figure. Dinner to be brought in.
 - g. Dr. Tornfelt, Ms. Sherer and Ms. Eldridge headed to Gifted Education Conference in Nashville next week.
 - h. Scheduling discussions for next year are getting started.
- III. Genius hour student request from Ms. Petersen to cover anti-bullying t-shirts for students and staff. Dr. Furr to reach out to John Councilman re funding.
- IV. Nominating update presented by Amy moved, Courtney seconded. Vote passed.
 - a. Vote on slate: Co-Presidents-Elect: Ann-Miller Mattocks, MC Philips
 - b. Secretary: Lauren Brandt
 - c. Treasurer: Jenny Morton
 - d. VP Teacher & Staff support: Lynne McDonald
 - e. VP Parent & Student support: Katie Deterding
 - f. Amy to circulate committee descriptions via email for edits and suggestions of people to lead.
- V. Prospective families update from Meredith.
 - a. Will plan opportunities for current and feeder school families to meet new Principal.
- VI. Treasurer update from Courtney.
 - a. Recent purchases of printers and paper complete.
 - b. Cash on hand \$27,022.50.



- c. If expenses for reimbursement are outstanding, submit the request to Courtney.
 - d. Meredith moved to reallocated extra funding from math conference to cover full cost of science conference. Courtney seconded. Motion passed.
 - e. Jenn, Courtney, Lindsay, Ms. Eldridge and new principal to meet about how to set up budget and procurement process for next year.
- VII. Communications update from Alexis. Dr. Tornfelt working with staff to get contact info for the 29% of families are not contactable via current email or phone.
- VIII. Dogs on field update from Katie. Met with Parks & Rec. Recommendation is to lock the gates after school hours. Dr. Tornfelt to discuss with Ms. Oberlin.
- IX. Staff support update from Lynne. Woo-Hoo cart circulated this morning. PTO lunch planned for Monday May 4 for staff appreciation week. Surprises for teachers planned for March.
- X. President's update from Jenn on behalf of Lindsay.
- a. Lindsay/Jenn to connect with Chris for budget update.
 - b. School supplies will be ordered from Classroom Central. Ms. Pierce is working on finalizing items.
 - c. Mr. Turner celebration was held; he received gifts. Bookmarks printed with Mr. Turner's special dismissal message. Eighth grade award established in honor of Mr. Turner.
 - d. Hispanic Family Night held on 2/27.
 - e. Upcoming volunteer needs for Reading Buddies and EOG proctoring. 50 proctors needed each week.
 - f. Prospective staff tours/open house on pause until new principal arrives.
 - g. Student assignment memo
 - h. Outstanding work orders (blinds and speakers); CMS working on estimates.
- XI. Closing/upcoming events
- a. Estimate to print summer packets for incoming sixth graders \$290. Wait until new principal arrives to decide how to handle.
 - b. SpartanWear sales at Dilworth to be sold at an existing school event, after new principal identified.

March upcoming events

- 4 – Early Release Day
- 6 – March “Dadness” Event
- 10 – SLT Meeting 5:00 – 6:00 pm
- 12 – Community Partners Meeting, 11:00 am – 12:00 pm
- 16-20 – PTO Spring School Supply Drive



20 – PTO Board of Director’s Meeting, Media Center, 10:00 am

20 – PTO-Sponsored Staff Appreciation Cart

27 – Teacher Workday