



## Sedgefield Middle School 2019-20 PTO Board Agenda

June 3, 2020 10:00 am – 11:00 am

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- I. Call to Order 10:00 am via Zoom meeting. Attendance: Meredith Murchison, Alexis Marteslo, Jenn Loeffler, Courtney Reynolds, Alexis Marteslo, Amy Watson, Lynne McDonald, Catherine Eldridge, Kiley Thiel, Eric Tornfelt, Sheena Miracle, Evonne Peterson. Motion to approve minutes from February meeting by Courtney, second by Meredith. Minutes passed.
- II. Principal update (Ms. Miracle)
  - a. School pick up day on June 8. Mr. Turner will be at campus during the eighth grade pick up window. Discussion about identifying Erik Turner leadership award recipient so that student could pick up award with Mr. Turner is on campus.
  - b. Discussion of parent survey. Rigorous academic instruction and social emotional support were highest rated priorities among parents responding. These priorities also reflect
- III. Nominating update/committee transitions (Amy Watson and Jenn Loeffler) – Committee chairs are fully slated for 2020-21. An electronic template to document role and responsibilities will be provided to volunteers who led committee efforts this year. Add copies of files to google drive available here:
- IV. Empowering Extraordinary (Meredith Murchison)
  - a. Working to confirm signage space for Corporate partners and update materials for corporate asks.
  - b. Plan to leverage existing relationships with corporate partners, and will offer a discount of the cost of the sign to maintain corporate partners from last year.
- V. DCA book drive (Meredith Murchison)
  - a. Dilworth Community Association has reached out to Meredith about supporting SMS. The DCA reached out to SMS Social Worker and is supporting a family identified through this channel.
  - b. DCA has offered to have a book drive. Discussion about how to collect donations and distribute books – perhaps through church next to Waterman's that is a faith partner.
- VI. President's update (Lindsay Jones)
  - a. Discussion about purchasing t-shirts and/or bookmarks for eighth graders and eighth grade t shirts. Approved.
- VII. Treasurer update (Courtney Reynolds)
  - a. Cash on hand: \$21,685.
  - b. Reimbursement requests can be submitted via photo/email.
  - c. There are several unclaimed Amazon gift cards from staff appreciation week.
- VIII. Staff support/school meal providers (Lynne McDonald)
  - a. Discussion regarding support for cafeteria workers engaged in the feeding site program, including workers from other schools.
  - b. Lynne to coordinate with administration on purchasing gift cards, if needed.
- IX. Communications (Alexis Marteslo)
  - a. Discussion around sponsor recognition; Alexis to keep SMS Empowering Extraordinary sponsors on separate page with logo and company description
  - b. Community partner recognition remains on separate page; incoming webmaster to explore adding complete list of community partners based on input from Ms. Eldridge



- X. June upcoming events
  - a. June 8 – Pick up day
  - b. TBD – Board transition meeting