



## Sedgefield Middle School PTO Board Meeting

November 16, 2021 at 11:45 pm

### Zoom Info

Meeting ID: 683 382 6838

Password:123456

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#### I. **Welcome and Approve Minutes**

- a. October minutes were approved

#### II. **Principal Update**

- a. Visit to Eastover with 3 additional representatives today. A slideshow will be presented.
- b. All full-time positions filled and Administration is waiting to fill the part-time positions.
- c. Ms. Cathey is not back yet, however, students are still being exposed to high-level curriculum.
- d. A lot going on at school: half-day and 2 days off next week, school play, fall event, and basketball.
- e. Dr. Nichols and Ms. Bender (Eastover administration) had a great visit to Sedgefield.
- f. Questions about COVID exposure—18 cases at SMS this year
- g. How to best support teachers and staff morale: possible off-site lunch, gift cards to Barnes and Noble, Target, and Amazon, handwritten notes.

#### III. **Treasurer Update**

- a. Amazon Smile donations to SMS, will push out to parents in Spartan Express
- b. New expenses were discussed—prospective parent materials, clubs, washing machine, etc
- c. Procedure for requesting funding from PTO was discussed. Teachers and staff can possibly submit a form, with Principal's approval, requesting funds.
- d. Proposed Spending (Additional Line Items)
  - i. Behavior Incentives—Will fund monthly incentives
  - ii. Drama—funding materials for upcoming performances
  - iii. Drama—possibility of “selling” tickets (via donation) in the future to finance performances

#### IV. **Communications**

- a. Prospective Family Planning
  - i. Tours are on-going
  - ii. November 30<sup>th</sup> is the first Open House for prospective families followed by a social event at Taco Mama
  - iii. A Prospective Parents Coffee is scheduled for December 9<sup>th</sup> and a second Open House will be held in January.
  - iv. Mrs. Miracle is actively meeting with feeder school students and feeder school admin
- b. In Reach
  - i. Fall clothing drive
- c. Spartan Express—distributed monthly on the first Tuesday of every month. Include updates on the upcoming play (off-cycle communication), Amazon Smiles, Cheddar Up.
- d. Website Updates

#### V. **Staff Support**

- a. Woo-Hoo Cart, November 17
- b. Holiday lunch currently scheduled for December 17, but can be moved if necessary

#### VI. **Student Support**

- a. Fall Festival/Pep Rally November 19<sup>th</sup>!
- b. Assistance with lighting is needed



- c. Tables, chairs, and trash cans will be set up by SMS custodial staff.
- d. Hubee D's and Brixx are possible options for an additional food truck (currently have a hot dog cart and taco food truck confirmed)
- e. Next year, the fall festival should be held in October and on a weekend so student athletes will still have their school uniforms when they are recognized.

#### **VII. President's Update**

- a. Empowering Extraordinary shirts to be sorted by size and
- b. 6<sup>th</sup> grade won the Empowering Extraordinary participation challenge
- c. Staff members who contributed to the Empowering Extraordinary were entered into a raffle--Mrs. O won from 6<sup>th</sup> grade!
- d. Budget/Spring calendar planning meeting with Mrs. Miracle in early December

#### **Upcoming Events:**

November 16 - Ms. Miracle/Admin visit Eastover

November 17 - Early Release Day (11:15 a.m.)

November 24-26 – Thanksgiving Holiday

November 29 – Ms. Miracle/Admin visit Dilworth

November 30 - Open House, 6pm

December 6 – Ms. Miracle/Admin Virtual Meet and Greet –  
First Ward & Charles H. Parker Academic Center

December 8 - Early Release Day (11:15 a.m.)

December 9 - Prospective Parent Coffee, 8:30 am

December 17 - Staff Holiday Lunch

December 20-31 - Winter Break