



Sedgefield Middle School PTO Board Meeting Minutes

December 14, 2021 at 12:30 pm

- I. **Welcome and Approve Minutes** - Ann-Miller/M.C.
 - a. November minutes were approved.

- II. **Principal Update** - Ms. Miracle
 - a. 8th grade field trip this week and Positive behavior reward on Friday
 - b. Spelling Bee
 - c. Prospective Parent events have been successful and feedback has been extremely positive.
 - d. Today is our school resource officer' Cornell's last day. We will have a replacement soon.
 - e. In certain situations when a threat is made, CMS sends suggested communication to be distributed to parents, which can cause confusion in the messaging. Ms. Miracle is working on a follow up to her communication to clarify to parents
 - f. Band concert December 14th Dance performance is December 16th.

- III. **Treasurer Update** - Jenny
 - a. Empowering Extraordinary—\$109,060
 - b. School Play earned around \$1,000. PTO needs to consider an electronic form of payment for ticket sales.
 - c. Proposed adding a line item to the budget for the following: dance (\$1,000), music (\$1,000), art (\$1,000), Student Council (not yet determined). Drama line item (\$3,000) approved at November PTO Board meeting.
 - d. Student Council plans to hold an 8th grade dance, specific details are not yet known. Funding will come from the new Student Council line item.
 - e. \$14,000 will go to Hoplite from corporate sponsorships.

- IV. **Communications** - Laura/Meredith
 - a. Prospective Family Update
 - i. Eastover visit with Mrs. Miracle and 3 staff representatives.
 - ii. Online event held for Charles A. Parker and First Ward.
 - iii. Open house was successful—55 families attended!
 - iv. Prospective parent coffee was held and 10 families attended.
 - v. Social events held for Eastover and Dilworth families to come and ask questions.
 - vi. Open house to be held in January.
 - vii. Pep Rally planned for the end of the year pending Covid trends.
 - b. In Reach
 - i. Opening a clothing closet—many donations have already been received.
 - ii. Mirrors and private areas will be available for students to try on clothing.
 - iii. Snacks will also be available.
 - iv. A dryer is available for school use. TBD where it may be best used.
 - c. Spartan Express & Website Content – Laura
 - i. Spartan Express will go out January 11th instead of the first week back.
 - ii. PTO Calendar has been drafted for January-June 2022. Proposed creating calendar as a Google link to make edits more convenient.



V. **Staff Support** - Ann

- a. Staff Holiday Lunch by Fat Cat. Staff have a choice of two options and will also receive a doughnut.
- b. 75 Target gift cards to be presented at staff lunch.

VI. **Student Support** – Pam

- a. Fall Festival was wildly successful
- b. Next year we hope to hold the Fall Festival in October.
- c. Spring planning options:
 - i. Bingo night/game night paired with another event
 - ii. 5k/Fun Run through the neighborhood
 - iii. Field Day the week before Spring Break
 - iv. 8th grade dance

VII. **President's Update** – M.C. and Ann-Miller

- a. Spring volunteer opportunities include:
 - i. Morning/afternoon parent greeters
 - ii. Expand lunch buddy program
 - iii. Form Administrative and Office Support team
- b. Positive behavior reward will be held December 17th with doughnuts and candy canes. 45 minutes per grade level. Volunteers needed for 12:00-1:00 and 1:00-2:00 shifts.
- c. Materials need to be ordered to fill HAC bags. PTO will determine what supplies need to be included.
- d. Enrichment request form to streamline request process and also encourage thoughtful and creative requests for classroom funds.
- e. 8th grade field trip to Discovery Place and art students will attend the Van Gogh immersive experience this week.
- f. Staff holiday gifts have been purchased and wrapped and will be distributed at staff holiday lunch.

Upcoming Events:

December 15 - Staff Holiday Lunch & Gifts

December 17 - Behavior Incentive

December 20-January 3 - Holiday Break

January 4 - Back to School

January 13 - Open House

January 18 – BOD Meeting at 12:30