



Sedgefield Middle School PTO Board Meeting Minutes

January 18, 2022 at 12:30 pm

Zoom Info

Meeting ID: 683 382 6838

Password:123456

I. **Welcome and Approve Minutes**

- a. December minutes were approved

II. **Principal Update**

- a. February 21 is now a make-up day for January 18th snow day
- b. Covid protocols are changing rapidly
 - i. Close contact calls will no longer be made.
 - ii. Positive cases will no longer be reported.
 - iii. SMS has not had dramatic numbers of Covid related infections.
- c. Filled two guest teacher positions
- d. Plan is in place for teacher who will be out for maternity leave
- e. 6th grade class with a long-term teacher absence will be reduced in number this spring and enrolled in NC Virtual Public School.
 - i. Possibility to add 2 additional electives
 - ii. Possibility to add a Learning Lab option for students who may need foundational support
 - iii. Families with students enrolled in this class for the second semester will receive communication from SMS Administration about elective options.

III. **Treasurer Update**

- a. \$3,000 in income received from grants, corporate sponsors, and Empowering Extraordinary gifts
- b. Expenses--tax prep fees, Prospective Parent coffee expenses, field signs, staff support (holiday lunch and gift cards)
- c. Remaining funds spending discussion
 - i. December behavior incentive—doughnuts and candy canes
 - ii. December enrichment—Science Fair expenses
 - iii. Hoplite--\$14,000
 - iv. Art and HAC supplies--\$1,000
- d. Funds remain for potential enrichment activities/events throughout the rest of the year.
- e. PTO will be over in the behavior incentive line item as this is typically an expenses endeavor. PTO plans a January, February, March and combined April/May incentive. Current budget reflects an overall excess, that can be used to cover this overage. Several options including, valentine treat, popcorn/chips and soda, or cotton candy were discussed.
- f. Potential additional requests:
 - i. PTO to fund a gift for Ms. Cox for Teacher of the Year
 - ii. Portable Bluetooth speaker for events and carpool arrival/dismissal
 - iii. Banners or flags to represent athletic successes to hang in the gym— possibility to partner with Hoplite Booster Club
 - iv. School Mascot Costume (estimated expense of \$1,200)
 - v. Kleenex and Lysol spray



IV. **Communications**

- a. Prospective family event virtual week of Jan. 10--12-14 families in attendance
- b. Tours available, limited to 6 people maximum
- c. Spartan Express will be sent the beginning of February. Reminders will be sent about the general PTO meeting January 25th.

V. **Staff Support**

- a. December Staff Appreciation lunch (Fat Cat Burger) was a success
- b. Woo Hoo Cart offered once a month
- c. Valentine's Day staff lunch ideas appreciated (Mama Ricotta's possibly; Corporate partners like Waterman, Taco Mama, Haberdish etc). Heart-shaped cookies as dessert.
- d. Staff Appreciation Week quickly approaching in May

VI. **Student Support**

- a. Spring Planning Discussion
 - i. Field Day - 4/8 (staff driven with Ms. Oberlin)
 - ii. 8th Grade Mixer/Dance around Valentine's Day instead of Spring?
 1. Concerns about Covid in February
 2. Weather in the Spring may be more conducive for an outdoor event
 - iii. Spring Behavior incentives
 1. February (date TBD)--selfie backdrop with Valentine themed props, music, and snack
 2. March 4th--Dance battle with snack
 3. April—Friday evening 5:30-7:30
 - iv. Spring Event – bingo and tie dye or bingo and mini talent show 5/20

VII. **President's Update**

- a. HAC Bags final list received and are working to order the materials (perhaps one bag per class minus elective teachers)
- b. Calendar
 - i. Google calendar available on PTO website
- c. General PTO Meeting January 25th

Upcoming Events:

January 24 - Teacher Workday
January 25 - General PTO Meeting at 6 p.m.
January 27 - Woo Hoo Cart
February 4 - School-wide Behavior Incentive
February 9 - Early Release Day
February 14 - Valentine's Day Staff Lunch
February 21 – Make-up school day