



Sedgefield Middle School PTO Board Meeting Minutes

March 22, 2022 at 12:30 pm

I. Welcome and Approve Minutes

- a. February minutes were approved.

II. Principal Update

- a. Several field trips have been conducted—students have represented the school well with good behavior.
- b. MAP scheduled in late April (April 25/26).
- c. Enrollment is up, although we lost half teaching position.
- d. Title 1 is currently short 1.5 teachers, however, administration is thinking through HR strategies to ensure proper teachers are in place.
- e. Teachers have submitted their intent for next year. Two teachers may be looking for another opportunities. SMS can choose to declare a teacher for next year. Retention bonuses are important to make sure skilled teachers stay at SMS.
- f. Additional Dean and second Counselor are 2 positions that SMS would request from central office.
- g. Class size still remains 20-22 students on average and is projected to stay at that level next school year.
- h. Suspensions and incidents are down from years past. Incentives, systems, and processes are working!
- i. Math placement discussions will begin the week before spring break.
- j. Conversations will be held with central office to support teaching English 1 and Earth and Environmental Science in middle school (which is required by 10th grade for the MPHS IB program).
- k. SMS band to play at Dilworth Arts Night.
- l. Administrative Assistants Day is Wednesday, April 27th (lunch and flowers).

III. Treasurer Update

- a. Current excess ~19k (includes State Street grant, but does NOT include additional funds Board voted to approve—item “d” in this section).
- b. Highlights:
 - i. \$500 donated and designated for Spartan Fund
 - ii. Increase of \$100 for website host fee
 - iii. Move \$500 attendance incentives to Teacher/Student recognition and behavior incentives
 - iv. Chess presentation came out of Spartan Fund line item
 - v. Microphone for Taylor Swift club
 - vi. Enrichment—beat the streets program and Levine field trip. Additional field trips planned include trout release, Opera, Knights game
- c. State Street Grant, 10k grant
- d. Funds remain for 10 new Chromebooks (testing only), a Novel for all students, and potentially a sunshade beside the field/track.
- e. **Board voted to approve:**
 - i. Additional funds for Mascot line item \$2,500
 - ii. staff appreciation \$4,000
 - iii. Athletic banquet (May 13th) \$1,800 (Hoplite to cover trophies and AV, PTO to cover food and decorations)
 - iv. Student Council \$1,000



IV. **Nominating Update**

- a. Majority of Board positions have been filled!
- b. Propose to add Member-at-Large position
- c. Remaining needs for next year include:
 - i. Co-President elects
 - ii. Grounds chair
 - iii. Spirit Wear
 - iv. A few committees/events

V. **Communications**

- a. Next Spartan Express, April 4th include update on what Empowering Extraordinary funds have been used to support.
- b. School supply order form to be included

VI. **Staff Support**

- a. Woo Hoo Cart 3/24
- b. Staff Appreciation week planning
 - i. Staff gift—beach towels/beach blankets or personalized Yeti

VII. **Student Support**

- a. Spring Planning Update
 - i. Field Day - 4/8 (Run like a fall carnival: tug of war staff and students, giant Jenga, inflatable obstacle course, dunk tank or pie in the face to teachers)
 1. PTO volunteers needed to man stations
 2. Waters needed
 - ii. 8th Grade Dance - 4/29
 1. Will sell tickets to help recoup costs. Spartan fund available for scholarships.
 - iii. Spring Event - 5/20?
- b. Pep Rally for Rising 6th graders

VIII. **President's Update**

- a. Academic Update Coffee - 3/29
- b. MC Phillips attended the Sedgefield Neighborhood Association last week and reported back that there were several neighbors interested in volunteering. She will follow up with them in the coming weeks.

Upcoming Events:

March 24 - PTO-Sponsored Woo Hoo Cart
March 25 - March Dadness
March 28 - No School - Teacher Workday
March 30 - Early Release Day
April 8 - Field Day
April 11-18 - Spring Break
April 26 - SMS PTO Board of Director's Meeting
April 29 - 8th Grade Dance