



SEDGEFIELD MIDDLE SCHOOL

PTO BOARD MEETING AGENDA

January 12, 2023 | 12:00-2:00 | In-person Meeting

Meeting Invitees

Molly Bilderback, Pam Blake, Susan Holloway, Lindsay Jones, Ann Lambiotte, Ann-Miller Mattocks, Latoya McCants, Sheena Miracle, Meredith Murchison, Laura Murdock, Cara Pearsall, Evonne Peterson

Meeting Facilitators

Meredith Murchison and Laura Murdock, Co-Presidents

Welcome and Agenda Review

Laura Murdock, Co-President

Roll Call

Laura Murdock, Co-President

Approval of December 8, 2022 Meeting Minutes

Molly Bilderback, Secretary

- Minutes were unanimously approved by the meeting participants listed above.

Principal Update

Sheena Miracle, Principal

- Enrollment
 - 8 new English Language Learner (ELL) students enrolled.
- Staffing
 - Ms. Smith is a new hire currently filling in for Ms. Cathey (Project Lead the Way).
- Academics
 - Staff members completed Insight Surveys.
 - Results were on par or above district averages in all categories.
- CMS Comprehensive Review
 - CMS will be releasing the plan on January 16, 2023.
 - CMS is considering adding an IB magnet program to SMS.
 - If this happens, the program would not begin until the 2024-2025 school year.
 - CMS says the SMS site can support a new 3-story building.
 - This would delay a Charlotte Soccer Academy investment in our athletic field.

Nominating Committee Update

Molly Bilderback, Nominating Committee Chair

- Meredith Murchison and Molly Bilderback are slated to be the 2023-2024 PTO Co-Presidents.
- There is a lot of interest in board positions.
- Current board members, who will still be at the school next year, have preference in remaining on the board.
- The Nominating Committee will now work on filling board positions and committee chair positions for the 2023-2024 school year.
- The full slate will be voted on for approval at the May General PTO meeting.

Finance Update

Meredith Murchison, Co-President

Cara Pearsall, Treasurer

- Monthly budget review
 - Department funds are being utilized appropriately.
 - Budget estimates have been very accurate so far.
 - The 8th grade field trip chaperone ratio needs to be higher. PTO will likely assist with chaperone expenses.
 - The staff holiday lunch was a success.
 - 2022-2023 budgeted surplus allows PTO to spend \$34,000 on capital investments.
- Capital Expenses
 - A sunshade has been ordered.
 - PTO has purchased mats for the gym.
 - Ms. Kimpson will work with Ms. Miracle to get PTO a quote for a new sound system.
 - Carpet cleaning has happened.
 - SMS has a partnership with Dottie Rose. Dottie Rose will hold an engineering/programming event called Binary Bling. This will be for daughters/mothers (grandmothers, female role models). PTO will support the event with \$2,000 in funding.
 - A portable promethean board will be purchased.
 - Cafetorium curtain is on hold due to the large expense.
 - More economical PTO suggestions include: dividers purchased on Wayfair (\$100/divider), accordion room dividers, and drapes on an electric track.
 - PTO suggestion to have Daneer Davis or our art students create an art piece that can be moved if need be (like a canvas).
 - Ms. Miracle is looking to prioritize new needs for the school.

PTO General Business

Laura Murdock, Co-President

- Spartan Express
 - PTO will need someone to take over this role for 2023-2024.
 - There will likely be a spring spirit wear store in February.
 - Spirit Wear Chair, Stacy Walker, will purchase additional items to have items available to set out for sale throughout the year.
 - PTO will look into best vendor option moving forward and would like to sync up with a Hoplite vendor.
- Hoplite
 - PTO will support SMS athletics this year.
 - Mr. Tatum will direct spending of the PTO athletic support.

VP/Committee Round Table Updates

Meredith Murchison, Co-President

- Prospective Parents – Susan Holloway, VP Communications
 - The final PP Open House will be January 19th at 8:30 AM.
 - Men of Sedgefield will help with escorting parents to the cafeteria.
 - The Open House will include a tour.
 - All scheduled tours have been full.
 - There will be a rising 6th grade pep rally on May 19th.
 - Susan will reach out to feeder schools
 - PTO would like to give students Spartan tees.
 - Feeder schools get their own buses and PTO pays for the transportation.
 - There was a PTO suggestion to have students dropped off at the bus lot and toured on the way to and/or from the cafeteria.
 - Open House signs can be collected and disposed of.
- Family Engagement – Pam Blake, VP Family Engagement
 - Planning a spring event likely for the beginning of March and after school.
 - Ideas include a talent show and a family game night (Family Feud, Bingo,...).

- Staff Support – Ann Lambiotte, VP Staff Support
 - The staff holiday lunch went great.
 - Idea to do a Valentine’s Day Woo-hoo cart.
 - Staff Appreciation Week is May 8-12.
 - Reach out to community partners to see if they can provide support for a few days that week.
 - Baseball hats for staff.
- InReach – Latoya McCants, Member at Large
 - Working with Food Lion to get gift cards (the need for snacks for students has increased).
 - Myers Park United Methodist has been supplying students in need with weekend snack bags.
 - Clothes and hangers can be dropped off in the office.
- Volunteers and Clubs – Lindsay Jones, Member at Large
 - Athletic Banquet
 - Lindsey Jones and Susan Holloway are planning.
 - The space is reserved for May 5th.
 - The only expense will be AV equipment fees and PTO will tip the custodians.
 - There were registration issues last year. The committee will look to create efficiencies and processes with registration this year.

Calendar Review

Meredith Murchison, Co-President

- January 16 - No School - Martin Luther King, Jr. Holiday
- January 19 - Prospective Parents Open House (8:30 AM)
- January 24 - Second Quarter Ends
- January 25 - No School - Teacher Workday
- February 3 - A/B Honor Roll Recognition
- February 7 - PTO General Meeting via Zoom (6:00 PM)
- February 8 - Early Release Day

Next Steps and Adjournment

Meredith Murchison and Laura Murdock, Co-Presidents

- Reimbursement forms and receipts to Cara
- Next Meeting - February 9, 2023 (12:00-2:00 PM, SMS Media Center)