



# SEDGEFIELD MIDDLE SCHOOL

## PTO BOARD MEETING AGENDA

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February 9, 2023 | 12:00-2:00 | In-person Meeting

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### Meeting Invitees

Molly Bilderback, Pam Blake, Susan Holloway, Ann Lambiotte, Ann-Miller Mattocks, Sheena Miracle, Meredith Murchison, Laura Murdock, Cara Pearsall, Evonne Peterson, M.C. Phillips

### Meeting Facilitators

Meredith Murchison and Laura Murdock, Co-Presidents

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### Welcome and Agenda Review

Laura Murdock, Co-President

### Roll Call

Laura Murdock, Co-President

### Approval of January 12, 2023 Meeting Minutes

Molly Bilderback, Secretary

### Principal Update

Sheena Miracle, Principal

- Staffing
  - Will not have the Specialized Behavior (SBS) program next year. CMS just assigned this program to SMS for the 2022-2023 school year. It has been successful at SMS but CMS is repositioning the program to a different location in order to service more students for the 2023-2024 school year.
  - Collecting intent forms from teachers. Many have already said they are returning next year.
- Academics
  - MAP correlates and predicts EOG success the best.
    - Winter MAP math test that students took last week shows growth beyond what the district EVOS data has predicted (by 12%).
    - MAP has shown that SMS is dramatically growing students. Students aren't dropping either.
  - EVOS matches our EOGs – this is where our report card is based from.
    - EVOS predicts that 65% will be non-proficient on EOG in Math (factual MAP data is predicting otherwise).
  - EOG
    - 8<sup>th</sup> grade is the only grade that will take the science EOG.
    - Science feels like it's in a great place to bring about successful science EOG results.
    - The current 8<sup>th</sup> grade science teacher has always exceeded growth with his students.
    - The 8<sup>th</sup> grade science EOG will be taken last and after all other ELA and Math EOGs have occurred. ALL teachers will blitz the grade with science prep. The blitz will take place on June 1st, 2nd, and 5<sup>th</sup> with the science EOG on the 6<sup>th</sup>.
- 7<sup>th</sup> Grade Lunch/HAC rationale for change:
  - 7th grade students have the last lunch of the day. With our cafeteria worker's schedule it benefits for them to serve two lunches to smaller groups, as they have fewer staff members at this time.
  - We work to preserve instruction time for students by not interrupting instructional blocks. This allows us to maximize instruction for the day.

- Science and Social Studies classes were paired for lunch/HAC rotation and ELA and Math classes were paired for lunch/HAC. This is to ensure that students in A/B day classes have the same lunch time daily.
- Students are seated by the teacher they arrive to lunch with. This is to ensure communication from lunch room monitors to classroom teachers can occur when needed.
- 7th grade schedules were adjusted today to ensure that HAC does not directly occur before lunch. Schedules have been adjusted to the following:
  - Copeland, Wilson, Dawson Beach
    - HAC-11:05 to 11:25
    - Lunch---12:40---1:05
  - McNair, Pardo, Morgan, Moore
    - Lunch---12:15---12:40
    - HAC ---12:40---1:05
- Students are provided opportunity for Free Seat Friday.

## **CMS Comprehensive Review Update**

Sheena Miracle, Principal

Meredith Murchison and Laura Murdock, Co-Presidents

- 2 proposals
  - Bond Package (to create structures). We are on the list but are not one of the top 40 projects that will be voted on by the CMS Board. We don't anticipate the building changing at this time.
  - A programmatic and instructional proposal – Partial IB magnet and boundary change
    - Vote has been delayed well past next week. They are not voting on this next week in order to allow for community engagement sessions for impacted schools.
    - IB content feedback from families being heard:
      - We currently have adequate IB choices (MGD, Piedmont, and Randolph).
      - 507 families have made the choice NOT to attend IB.
      - The idea to lose “choice” seems to be very delicate.
    - Goal and purpose for CMS is to prepare students for MPHS which has IB.
    - SMS administration would like to have a Parent Night at the end of February to lay out an instructional map of what SMS instructional strategies we're currently doing.
    - Partial magnet means you pull a portion of students from other areas (non-neighborhood) but the program would be school-wide. It would not be a school within a school model.
    - There is a pocket of students from MGD that might come to SMS. Administration has concerns that SMS might not be able to meet instructional needs of students while staying within the confines of the goals and guardrails of CMS as well as federal compliance goals - for example with EC (Exceptional Children) and EL (English Learner) students.
  - CMS community session at SMS was a packed house and seemed to go great.
  - We can do IB things without being IB.
  - The CMS feedback SMS has received feels like we'll continue to be a neighborhood school.
  - The community voiced that they are happy with our current neighborhood school option and the successes that SMS has had over the past 4 years.
  - PTO board members met with Lisa Cline and Elyse Dashew.
    - A main talking point was that CMS should continue to leverage what's great about SMS without taking away choice of a neighborhood school.
- Timeline of boundary change
  - It will not happen unless the proposal of J.T. Williams happens and if it does that will likely not be until August 2025.
  - Concern is that there are more EL (English Learners) and EC (Exceptional Children) students and it could present challenges of creating classrooms according to federal regulations which could, in return, create a violation of federal compliance. Can CMS even logistically make this happen at SMS? We don't have the student numbers to be able to match students to create classrooms. We are so small and the middle doesn't exist to create the classrooms that would likely be necessary.

## **Nominating Committee Update**

Molly Bilderback, Nominating Committee Chair

- Updated board and committee chair structure
  - A document has been created to outline the board positions and responsibilities for each position.
- Filled positions and vacancies
  - The current board members will notify the Nominating Committee with intent by February 17<sup>th</sup>.
  - The Nominating Committee is meeting on February 24<sup>th</sup> to slate the remaining positions.
  - The slate will be submitted to the PTO board for a board vote in April.
  - If approved by the board in April, the slate will be presented at the May General PTO meeting for a vote of approval.

## Finance Update

Meredith Murchison, Co-President

Cara Pearsall, Treasurer

- Capital Expenses
  - Ms. Miracle is going to look into fixing the gym floor.
  - Sunshade is coming in April.
  - Field Trips are happening - 6<sup>th</sup> and 7<sup>th</sup> hasn't submitted plans yet.
  - Suggestion to purchase a shed for PTO items.
  - Suggestion to purchase a collapsible wagon/cart for PTO.
- Monthly Budget Review
  - We are continually receiving more contributions which is incredible!
  - Amazon Smile program is going away as of end of February.
  - Myers Park Methodist contributed \$5,000 to be earmarked for field trips.
  - At the end of the third quarter PTO will re-allocate funds and get feedback from current chairs with projections for next year's budget.
  - Financial Review meeting should be scheduled before the end of the school year.

## PTO General Business

Laura Murdock, Co-President

- Spirit Wear
  - There will be a spring spirit wear store on February 21<sup>st</sup>.
  - First come first serve yard signs – whoever wants one can grab one in the PTO room.
  - PTO purchased 250 car magnets. PTO will sell the first 50 and keep the others on hand for giveaways.

## VP/Committee Round Table Updates

Meredith Murchison, Co-President

- Prospective Parents – Susan Holloway, VP Communications
  - Tours are continuing every week and are going great (as expected, they are starting to slow down).
  - May 19<sup>th</sup> - Rising 6<sup>th</sup> Grade Pep Rally with feeder schools.
    - Committee is confirming details with feeder schools.
    - PTO suggestion to have SMS cheerleaders to welcome students.
    - Suggestion to have band play fewer songs this year.
  - A tour happened the day MAP testing. Instead of touring, families had over an hour of 1 on 1 time with Ms. Miracle. Families were impressed and grateful for her time.
- Family Engagement – Pam Blake, VP Family Engagement
  - Family Game Night – February 23 (4:30-6:30 PM) in the cafeteria.
    - Limbo (Kiley Thiel), Bingo (Ms. Algood), and Family Feud.
    - Requesting RSVPs for by Feb. 21<sup>st</sup> to know what to plan for (food, games, etc).
    - Tracking on budget for this event.
- Staff Support – Ann Lambiotte, VP Staff Support
  - PTO will be providing coffee and donuts for Valentine's Day.
  - Will likely have Taco Mama for the Staff Appreciation Lunch. Taco Mama seems very reasonable for lunch. A breakfast will be planned for Staff Appreciation Week too.
- InReach – Latoya McCants, Member at Large

- No updates at this time.
- Volunteers and Clubs/Athletic Banquet – Lindsay Jones, Member at Large
  - Committee is meeting to discuss the Athletic Banquet this Friday.

## **Calendar Review**

Laura Murdock, Co-President

- February 20 - No School – Presidents' Day Holiday
- February 23 - Family Game Night (4:30-6:30 PM)
- February 24 - Academic Recognition (MAP)
- March 8 - Early Release Day
- March 9 - PTO Board Meeting (12:00-2:00 PM)

## **Next Steps and Adjournment**

Laura Murdock, Co-President

- Reimbursement forms and receipts to Cara.
- Next Meeting - March 9, 2023 (12:00-2:00 PM, SMS Media Center).
- Follow up with Ms. Eldridge to get a date for the May general PTO meeting that works to also present the 2023-2024 SIT slate.
- Follow up with Jenny Morton to see if she can drive the Financial Review process.
- Follow up with Ms. Miracle about PTO possibly purchasing a shed.
- PTO will need volunteers for the food table at Family Game Night.