



SEDGEFIELD MIDDLE SCHOOL

PTO BOARD MEETING AGENDA

March 9, 2023 | 12:00-2:00 | In-person Meeting

Meeting Invitees

Molly Bilderback, Susan Holloway Lindsay Jones, Ann-Miller Mattocks, Latoya McCants, Sheena Miracle, Meredith Murchison, Laura Murdock, Cara Pearsall, Evonne Peterson, M.C. Phillips

Meeting Facilitators

Meredith Murchison and Laura Murdock, Co-Presidents

Welcome and Agenda Review

Laura Murdock, Co-President

Roll Call

Laura Murdock, Co-President

Approval of February 7, 2023 and February 9, 2023 Meeting Minutes

Molly Bilderback, Secretary

- PTO General Meeting Minutes and PTO Board Meeting Minutes were both unanimously approved by the meeting participants listed above.

Principal Update

Sheena Miracle, Principal

- Students
 - Schoolwide assemblies happened last week to set expectations and make students aware of upcoming happenings.
 - Expectations included: respectful words and actions, dress code, cellphones, air pods,...
 - Fire – the student who started the fire has been identified. The incident has been resolved and the student will not be returning to SMS.
- Academics
 - Data shows growth across all areas.
 - Reading data shows great growth.
 - Math MAP Winter results are skewed due to Math 1 students not being included in the Winter data; whereas, they were included in the Fall data. Math 1 students took the Math MAP in Fall but not in the Winter.
 - Staffing
 - SMS doesn't have staffing allotments from CMS yet.
 - SMS is no longer a Comprehensive Support and Improvement school (CSI - low performing school).
 - SMS is still Title 1 and will receive that funding again next year.
 - CMS will maintain 4 Covid relief spots SMS received for an additional year.
 - Title 1 funding supports approximately 2 additional allotments that SMS will still have.
 - CMS is allowing us to go ahead and post and hire.
 - 1 staff member will likely be retiring.
 - 2-3 might be transitioning out of education (1 ELA and 1 Math).
 - Will be interviewing tomorrow morning and have A LOT of interest in teaching at SMS.
 - SMS doesn't have any vacancies right now.
 - Anticipate 2 maternity leaves at the beginning of the year.

- Guest teaching positions – hope to keep 2-3 to fill in where needed instead of having long-term subs.
 - Anticipate needing 3 Math 1 classes next year with possibly a hybrid 7th/8th grade Math 1 block.
- Behavior
 - 7th grade lunch
 - Ms. Crutchfield will be pulling individual students who are causing issues.
 - Administration has conveyed expectations for staff members who were disciplining the whole vs. the individuals.
 - PTO suggestion to reduce class time and increase HAC – Colwood school did this and had great growth.
 - CMS has strict guidelines on required minutes per content (usually 72-73 minutes per content). This makes it tricky to add more HAC time.
 - Last year 7th and 8th went out first thing in the morning and it seemed to help with 7th grade but not with 8th.
 - Holistically the 7th grade group has been doing better this year.
 - Outside lunches will start next week
 - Communities and Schools partner will make snacks more discrete so it doesn't appear that unfavorable behavior is being rewarded.

District Update

Meredith Murchison and Laura Murdock, Co-Presidents

- SMS is being invited to participate in a group that will review and assist with south high school and middle school relief
 - Goal – south high school (Ardrey Kell and JM Robinson relief) pull south to relieve.
 - Invited ALL schools that could be impacted (including elementary schools).
 - There was a mandatory principal meeting this week.
 - SMS is probably the most north middle school it could impact.
 - CMS is creating a single plan and will present it to the CMS Board by May.
- Will not happen in 2023-2024 and likely not until 2024-2025 at the earliest.
- CMS should have new superintendent selected by June.
- As far as SMS knows, we are off the list for a new build and/or the IB program.

Nominating Committee Update

Molly Bilderback, Nominating Committee Chair

- 2023-2024 PTO Board Slate
 - Confirmed:
 - PTO Co-Presidents: Molly Bilderback and Meredith Murchison
 - Secretary: Susan Holloway
 - Treasurer: Cara Pearsall
 - Treasurer Elect: Teresa McCreary
 - VP CMS Communications: Ann-Miller Mattocks
 - VP Family Engagement: Chrissy Brown
 - VP Staff Support: Margaret Jane Willoughby
 - At Large Community Partners/SIT Liaison: Ginny Sloan
 - Past President: Laura Murdock
 - TBD
 - VP PTO Communications
 - At Large Volunteer Coordinator
 - Possibly At Large Legislative
- 2023-2024 Committee Chair Slate
 - Almost complete but will leave some positions open and available for incoming families.
- Timeline
 - 2023-2024 PTO Board Slate to be formally presented and voted on by the current PTO Board on April 20, 2023.
 - 2023-2024 PTO Board Slate to be formally presented and voted on by the general PTO in late May.

Budget and Capital Expense Update

Meredith Murchison, Co-President

Cara Pearsall, Treasurer

- Monthly Budget Review
 - We have some overage to spend.
 - Student Support
 - Added line item for 8th grade Washington DC field trip.
 - Supporting 3 of 4 chaperones and 1 student (Myers Park Methodist is also supporting here with funding of approximately \$700 to sponsor 1 student).
 - Ms. Eldridge and team are working with departments to ensure they are using the funds allocated for them.
 - Ensuring we have funds available for what is being requested.
 - Procedure – when we're making decisions on what to spend funds on there is transparency with the board.
 - \$3600 to support the Athletic Banquet (from PTO and Hoplite funds).
- Capital Expenses
 - We've added our budget of what we expect to spend and have subtracted field trip funding out of the \$100,000.
 - We've allocated \$29,000 for capital expenses to spend.
 - Have purchased a sound system for \$670 which also has a 4-year warranty.
 - \$1500 for microscopes for science.
 - Food Lion gift cards for staff with a thank you note from PTO.
 - School needed more I-Ready (math and ELA) program seats.
 - \$19,000 to spend from now to the end of the academic year (plus additional funds that continue to come in).
 - Request for 200 more chairs (approximately \$7,000 for chairs and racks).
 - Request for more walkie talkies (approximately \$2600).
 - Need extra chrome books (\$5,300).
 - Possibly room dividers with rollers for cafetorium (\$7,000).
 - Looking into cost of repairing the gym floor.

PTO General Business

Laura Murdock, Co-President

- **Please turn in reimbursement forms and receipts to Cara.**
- Calendar:
 - March 18 - Grounds Day (9:00 AM – 12:00 PM)
 - March 24 - March Dadness (6:00-9:00 PM)
 - March 24 - Third Quarter Ends
 - March 27 - No School - Teacher Workday
 - March 30 - Dottie Rose Event - girls only (5:30-7:30 PM)
 - March 27-31 - Assistant Principal Appreciation Week
 - March 31 - Field Day (March/April Behavior Recognition)
 - April 3 - Spirit Night at The Waterman (5:00-9:00 PM)
 - April 7-14 - No School - Spring Break

VP/Committee Round Table Updates

Meredith Murchison, Co-President

- Prospective Parents – Susan Holloway, VP Communications
 - Added additional tour dates and tours are finishing up.
 - Rising 6th grade pep rally will be May 19th.
 - Communications have been sent to 4 feeder elementary schools.
 - PTO will be giving out tee-shirts (need approximately 200-250 at only \$5/tee).
 - SMS PTO is covering the expense of the busses but each elementary is responsible for arranging bussing and chaperones.
 - Would like to have the rocks painted to welcome students.

- Family Engagement – Pam Blake, VP Family Engagement
 - Game Night – small success
 - Maybe move to end of January or beginning of February next year.
- Staff Support – Ann Lambiotte, VP Staff Support
 - Staff received Krispy Kreme donuts on Valentine’s Day.
 - PTO will confirm dates for Staff Appreciation lunch and breakfast with Catherine Eldridge.
- InReach – Latoya McCants, Member at Large
 - Organization is happening.
 - How do we promote that SMS has items for those in need?
- Volunteers and Clubs – Lindsay Jones, Member at Large
 - Athletic Banquet planning is going well.
 - The date/time is confirmed for May 5th at Myers Park Methodist from 6:00-8:00 PM.
 - Will likely end ticket sales 2 days prior to event and have physical tickets or wristbands for entry.
 - Tex-Mex buffet (reaching out to Taco Mama) and sodas and waters.
 - Will see if Food Lion can donate desserts or get a large cake from Costco.
 - Exploring options for a guest speaker.
 - Dr. Tornfelt or Ms. Algood will MC the event.

Next Steps and Adjournment

Meredith Murchison and Laura Murdock, Co-Presidents

- Follow up with Hoplite to understand what funding they will be contributing for the Athletic Banquet.
- Front entrance metal detectors vs. back entrance metal detectors.
- Turn in reimbursement forms and receipts to Cara.
- Connect with Ann Lambiotte regarding the rock painter for Assistant Principal Week and Rising 6th Grade Pep Rally.
- Confirm 8th grade dance time and theme.
- Confirm dates for Staff Appreciation lunch and breakfast with Catherine Eldridge.
- Next Meeting – April 20, 2023 (12:00-2:00 PM, SMS Media Center).