



SEDGEFIELD MIDDLE SCHOOL

SIT MEETING AGENDA

April 17, 2023 | 3:45-5:00 | Virtual Meeting

Meeting Invitees: Robin Beach, Madeley Buitrago, Cynthia Dick, Lori Culicerto, Catherine Eldridge, Julianne Guzik, Latoya McCants, Ann-Miller Mattocks, Ashaki Means, Sheena Miracle, Meredith Murchison, Claire Oleksiak, Betsy Oliphant, Jaime Rentch, Kelly Rodriguez, David Smoak, Eric Tornfelt

Meeting Facilitator: Ann-Miller Mattocks, SIT Chair

Sedgefield Middle School 2022-2023 SMART Goals:

1. The percent of 8th grade students who score at the College and Career (CCR) level -- a 4 or 5 -- on the Grade 8 Mathematics EOG will increase from 5.3% in SY2021-22 to 16.7% in SY2022-23 and 28.0 % in SY2023-24. (A2.04, B3.03 and CMS Goal 2)
2. We will exceed expected Educator Value Added Assessment System (EVAAS) growth for our overall school index in SY2022-23 and SY2023-24. (A4.01, B3.03 and CMS Goal 4)
3. The percent of students reporting a positive self-perception of their self-management will increase from 72.0% on the Fall 2021 Panorama Screener (in Grades 6-12) to 77% in SY2022-23 and 82% in SY2023-24. (A4.16) (CMS Goal CMS Guardrail 3.1)
4. Out-of-School Suspension (OSS) disproportionately for Black students will decrease from 33.9% in SY2021-22 to 28.4% in SY2022-23 and 23.0% in SY2023-24. (E.1.06, A 1.07 and CMS Guardrail 1.3)

Call to order with Vision Statement: *Sedgefield Middle School will create a responsive school environment and culture that nurtures social, emotional, and academic skills to support the development of each student's potential.*

Roll Call – Zoom Picture

Approval of March 13 Meeting Minutes

Academic Business – Sheena Miracle, Principal

- Comprehensive Data Report – Data is about the same. MAP assessments are next week. Attendance rate is 90.9%. 120 students were able to attend the movie as an attendance incentive .
- Staffing Updates – Coleman - new dance teacher; can hire for CTE position; .5 to match Ms. Henry; Mr. Smoak will be MTSS facilitator; Chorus .5 match with AG Middle School; Losing a math teacher so will hire for that position (unsure of what grade). We have current teachers who could possibly move to Math 1. 84 in Math 1 next year – 7th grade and 8th grade as well as a blended 7th & 8th grade class. 8th grade 30; 7th grade 34.
- District Update – None to report

Title IX Update – Dr. Tornfelt, Vice-Principal

Ensure Title IX policies twice yearly. Updates: investigation protocol – sex crimes. Title IX office through superintendent if we receive a report of a sex crime pages 28-30 student code of conduct are reported to SRO or CMPD and Title IX office. If a sex crime, Title IX will take and complete investigation.

Prior to this memo: school would begin investigation – interviews/notification/respondent (accused)/complainant (victim). Under new guidelines not to become involved and Title IX will take over. New memo on February 23.

Provide students with Title IX student survey on March 17 – 31 question survey. All schools were required to administer but students did not have to participate. Parents have right to opt out of Title IX lesson/surveys/activities. A small handful of parents opt out and we work with homeroom teacher to make accommodations for that request.

School Improvement Plan (SIP) – Catherine Eldridge, Academic Facilitator

Comprehensive Needs Assessment and NC Star Indicators

- Title 1 Compact and Parent Engagement Policy Due on May 12, 2023. Names and dates will change on policies or compacts automatically.
- The district has changed some things with our SIP Plan. We have to rewrite all of current statuses in all indicators. We can not write them until we get unofficial EOG data. Ms. Eldridge is going to draft and can be looked at in June, 2023 – 12 indicators. Required and part of annual review.
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- A1.07- All teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.
 1. Teachers will utilize Educator’s Handbook- to continue documenting manager and monitor feedback. (Disproportionality) **Rewrite and move to August 2023. Training in August 2023.**
 2. Teachers will use bi-weekly monthly student talks to discuss MTSS students (behavior) in tiers 2 and 3. (Disproportionality) (EVAAS) **Move to August 2023.**
- A2.04- Instructional Teams develop standards-aligned units of instruction for each subject and grade level.
 1. Teachers will use various resources (Art of Problem Solving, Jacob's Ladder, Vanderbilt University Center resources, EL, and Open Up) to build aligned units and instruction for grade and subject level. (8th Grade Math, EVAAS). **Accomplished.**
 2. 100% of Sedgfield Reading, Math and Science Teachers will use district created Curriculum Guides and aligned resources within their weekly lesson plans. (8th Grade Math, EVAAS). **Accomplished.**
 3. EC and EL teachers will meet with content teachers during their planning time to collaborate with teachers to develop lessons, activities and assessments that are differentiated and aligned with student needs. (8th Grade Math, EVAAS) **Accomplished.**
 4. Sedgfield Middle School will provide professional develop on core instruction and curriculums (EL and Open UP) along with Mastery Connect. (8th Grade Math, EVAAS). **Accomplished.**
 5. Core teachers will come to weekly PLC meetings prepared with standards and objectives unpacked and with pacing guides ready for discussion for the following week's lesson plans with content leads. (8th Grade Math, EVAAS). **Accomplished.**
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- A4.01 - The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.
 1. Student Services Team (BMTs, Counselors, etc.) will provide on a weekly basis social and emotional time through SEL so students can talk through issues for the week. (SEL) **Move to August 2023 and rewrite (based on the platform Branching minds).**
 2. Teachers will attend and participate in MTSS meetings to discuss academic and behavior strategies and plans using Branching Minds to determine students moving between tiers to get correct interventions. (EVAAS, 8th Math, SEL) **Rewrite and move forward to August 2023.**
 3. Implementation and use of Standard Treatment Protocol and Data Decision Rules. (SEL, EVAAS)
- A4.06- ALL teachers are attentive to students’ emotional states, guide students in managing their emotions, and arrange for support and interventions.
 1. Allotted daily time for students to have SEL in the master schedule and implement SEL Lessons during SEL time using Caring Community curriculum or Panorama lessons. (SEL) **Accomplished.**
 2. Bi-Monthly teacher talks that focus on student behavior, academics and attendance. (SEL, EVAAS) **Rewrite and move forward to August 2023.**
 3. Sedgfield Middle Schools will administer the Panorama test two times a year. **Accomplished.**
- (SEL) B1.01- The LEA has an LEA Support & Improvement Team
 1. Sedgfield Middle School will hold meetings with the learning community to discuss walk-throughs and performance data to develop strategies and next steps for targeted areas. 8th Grade Math, EVAAS) **Accomplished.**
- B1.03- A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other key professional staff meets regularly (twice a month or more for an hour each meeting) to review implementation of effective practice. **Accomplished**

- 1. Dean of Instruction will meet bi-weekly with content leads and facilitators to discuss teacher strategies and content planning. (8th Grade Math, EVAAS) **Accomplished**
- B2.03- The school has established a team structure among teachers with specific duties and time for instructional planning.
- 1. Core content teachers will meet with EC (SBS) and MELL support staff to modify lessons and activities for targeted students. (8th Grade Math, EVAAS) **Accomplished.**
- 2. Sedgefield will prioritize development of functional PLCs that are governed by agreed upon norms that align with school-wide vision and mission. (EVAAS, 8th Grade Math) **Accomplished.**
- B3.03- The principal monitors curriculum and classroom instruction regularly.
- 1. Establish a walkthrough schedule on a monthly basis for the Instructional Leadership Team to go into the teacher's classroom with a feedback instrument. (8th Grade Math, EVAAS) **Accomplished.**
- C2.01- The school's Leadership Team regularly looks at school performance data and aggregate classroom observation data and uses that data to make decisions about school improvement and professional development needs.
- 1. Teachers will attend twice a month teacher talks that will discuss performance data, MTSS information and attendance information. (8th Grade Math, EVAAS, SEL and Disproportionality) **Move to August 2023.**
- C3.04- Establish a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.
- 1. Sedgefield Middle School Leadership Team will review a new process for recruiting and hire new teachers. **Move to August 2023.**
- 2. Sedgefield Middle School will host monthly New Teacher Support Meetings that will discuss new teacher topics and provide professional development targeted for new teachers. (EVAAS)- **Accomplished.**
- 3. Sedgefield Middle School will attend district job fairs along with utilizing professional networking to recruit teaching staff. **Accomplished.**
- E1.06- The school regularly communicates with parents about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning). 1. Administration will send out a weekly update through Parent Square about upcoming events, notifications, sporting events, etc. (SEL) **Accomplished.**
- 2. Sedgefield will hold community partnership meetings to discuss and support academic and behavioral needs and incentives that can be supported by stakeholders. (SEL) **Accomplished.**
- Title 1 Compact Review - Catherine Eldridge, Academic Facilitator – Move to next month
- Parent Engagement Policy Review- Catherine Eldridge, Academic Facilitator – Move to next month
- PTO Update – Meredith Murchison, PTO Co-President
- Sunshade is up and can move bleachers under it. Currently picnic tables are being used there. Considering a 2nd sunshade.
- Supporting attendance incentive – movie.
- April 20, Eighth grade dance, theme Red Carpet.
- May 5, Sports banquet – HopLite Club partnership.
- May 8 or 9, Binary Bling – during school day.
- Week of May 8 – Teacher appreciation – Supported but PTO and community partners
- End of Year incentive – behavior Kona Ice.
- General PTO meeting May 23, vote on new slate
- Budget - closing down spending and amount of unspent funds. Bigger ticket items – sunshade; room dividers, etc.
- Applied for Dilworth Cares grant (pre-Covid) & received it - \$8000. Wants to be spent on something meaningful for teachers and students. Proposal for 2023/2024– teacher who teaches financial literacy. Would present to teachers as well as students. Seminars for teachers (how you can invest in yourself), 8th graders and parents.

Adjournment – Next Meeting May 8, 2023 In-person meeting. 2:45 p.m. Media Center.