



# SEDGEFIELD MIDDLE SCHOOL

## SIT MEETING AGENDA

September 26, 2023 | 3:45-5:00 | Zoom

**Meeting Invitees:** Robin Beach, Amy Brown, Madeley Buitrago, Lori Culicerto, Catherine Eldridge, Julianne Guzik, Heidi Inman, Ann-Miller Mattocks, Ashaki Means, Sheena Miracle, John Murchison, Jaime Rentch, Kelly Rodriguez, Greg Skidmore, Ginny Sloan, Eric Tornfelt,

**Meeting Facilitator:** Ann-Miller Mattocks, SIT Chair

### Sedgefield Middle School 2023-2024 SMART Goals:

1. The percent of 8th grade students who score at the College and Career (CCR) level -- a 4 or 5 -- on the Grade 8 Mathematics EOG will increase from 5.3% in SY2021-22 to 16.7% in SY2022-23 and 28.0 % in SY2023-24. (A2.04, B3.03 and CMS Goal 2)
2. We will exceed expected Educator Value Added Assessment System (EVAAS) growth for our overall school index in SY2022-23 and SY2023-24. (A4.01, B3.03 and CMS Goal 4)
3. The percent of students reporting a positive self-perception of their self-management will increase from 72.0% on the Fall 2021 Panorama Screener (in Grades 6-12) to 77% in SY2022-23 and 82% in SY2023-24. (A4.16) (CMS Goal CMS Guardrail 3.1)
4. Out-of-School Suspension (OSS) disproportionately for Black students will decrease from 33.9% in SY2021-22 to 28.4% in SY2022-23 and 23.0% in SY2023-24. (E.1.06, A 1.07 and CMS Guardrail 1.3)

**Call to order with Vision Statement:** *Sedgefield Middle School will create a responsive school environment and culture that nurtures social, emotional, and academic skills to support the development of each student's potential.*

**Roll Call – zoom picture.**

### Approval of September 11, 2023, Minutes

#### Academic Business – Sheena Miracle, Principal

- Comprehensive Data Report:  
Current count 484 – 6 & 8 are over 20-25 kids in one grade level. 7<sup>th</sup> grade 149. Exactly balanced in gender. Hispanic students have grown tremendously – influx of families of newcomers. We have a fully funded ELL teacher.  
Attendance rate – chronic absent 3-5 days of absence. 10+ unexcused absences are chronic. 118 days current absents may be changed due to late doctor's notes.  
**(Attendance goal for chronically absent – 10 days – 94.2% daily attendance. Transportation issues count as an absent. 1 student 10+, current chronically absent 3-5 days.)** Work to make sure a student has transportation and/or find out what is making it difficult to get to school.  
ISS – entered in system if spent full day and assigned by an administrator.  
OSS – 15 students – 56 days. 1 student excessive days – being considered for a discipline team meeting – district to make a choice to send student to Turning Point.  
OSS only used if an altercation or something very unsafe.
- Navigator Portal update on Staffing – doing great – will fill last position 10/2.
- @ 500 students – larger classes – decomposing standard ELA (EC & MLL) support because have opportunity to build an additional section want to change to 24-25 students instead of +30 in a class-grades six and eighth only.
- Communication will be sent too parents of children that have schedule change.
- MAP assignment - not current – have not tested every child. If student has not taken the MAP test, it cannot have projections.
- Highest math students have not been added only the standard math.
- 58.1% higher than last year – students retaining information. Seventh and eighth scores mirroring EOG from last year. Starting points are staying higher.
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- EVAAS projected proficient levels-where to fall and year end. Yellow & green are good expected to pass – green college & career levels –
- Yellow – grade level and college and career.
- Math 1 – 96.7% proficient – historical performance on math exams.
- 7<sup>th</sup> graders do take Math 1 & 7<sup>th</sup> grade EOC.
- Helps with Spartan Time grouping to support and grow students.
- New Parent law requires permission to share the Panorama screener.

PTO dollars are being spent to direct impact on instructional growth. Spartan time iReady platform aligns with NC standards. Lowest pass score 54 percentile will use iReady.

NewsELA funded by Title I dollars for ELA, Social Studies, Science. PTO supported with 100 subscriptions of iReady.

MTSS Tier 2 kids – need to get on grade level. Look at growth. Teacher/MAP Score/use of iReady? Time spent out of instruction impacted score.

Students showing proficiency and amazing growth but did not meet EOG scores. 42 students who showed growth from iReady and will continue to build through their profile for solid core understanding.

Solve problems of behavior to see task commitment to iReady. Summer educational loss was not as great as was expected when students came back to school.

### **School Improvement Plan (SIP) – Catherine Eldridge, Academic Facilitator**

#### NC Star Tasks

Learning Community Feedback – logistics that county wanted to put in. Revisions sent to SIT members.

Make sure telephone numbers are correct. Too many actions to decrease to four per indicator by the district. Combined to adhere to our revisions at Sedgefield.

Revisions from district have been highlighted. No goals were revised as they came from the district. There will be clarifying questions that will be asked 9/27/23, when meeting with Learning Community.

A 2.04 Unit of Study. Reduce to three to take goal out of plan due to being very specific.

A 2.04 Instructional Teams develop standards-aligned units of instruction for each subject and grade level.

1. EC and MLL teachers will meet with content teachers during their weekly planning time to collaborate with teachers to develop lessons, activities and assessments that are differentiated and aligned with student needs. (8th Grade Math, EVAAS, FAMS-29)

2. Teachers will discuss weekly during their PLC meeting using the PDSA (Plan, Study, Do, Act) to analyze and review attendance, behavior, and common assessment data. (8th Grade Math, EVAAS, FAMS-29)

3. Teachers will discuss monthly during their PLC meeting using the PDSA (Plan, Study, Do, Act model) to take a deeper dive into attendance, behavior, and common assessment data in

their content areas to discuss targeted groups of students. (8th Grade Math, EVAAS, FAMS-29)

A 4.01 indicator highlighted to be combined from one and two - revision from district. Training, evidence, standard treatment of protocol. Tiered intervention system.

A 4.01- The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.

1. Grade Level PLC along with counselor, administration and behavior support will use the Standard Treatment Protocol and Data Decision Rules when discussing individual student needs or instruction. All staff will be trained on the Branching Minds platform used for MTSS -Teacher Talk meetings. (SEL, EVAAS, FAMS-3)

2. Sedgefield Middle School will implement daily Spartan Time -targeted invention and enrichment time in reading, math and 8th grade science to support students' individual needs across tiers. (EVAAS, 8th Math, SEL)

3. Teachers will attend and participate in monthly MTSS meetings to discuss academic and behavior strategies and plans using Branching Minds to determine students moving between tiers to get correct interventions. (EVAAS, 8th Math, SEL, FAM-S-3)

4. Within the 2023-24 school year, our ATSI school will implement the following evidenced-based intervention(s) IReady (Reading and Math), Community and Schools, daily intervention time (Spartan Time) to increase overall performance of (African American Students, Economically Disadvantaged and Students with Disability) subgroups. (EVAAS, 8th Math, Subgroup, FAM-S 3)

A 4.06 SEL no adjustments needed here. Action aligned with the goals. (Attendance data – board policy on attendance process, letters sent 3, 5 10 days and truancy court. Attendance incentives positive impact tracked by Ms. Johnson-Willis who can provide information.)

A 4.06 - ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.

1. Schedule SEL planning time for PLCs once a quarter so teams (Grade Level, Administration, Student Support Services and Behavior Team) can review Panorama data and develop lessons utilizing Capturing Kid's Heart curriculum and the Panorama Playbook. (SEL and FAM-S 31)

2. Administration and Support Staff will hold grade level behavior expectation assemblies during the first week of school and when the second semester begins in January. (SEL, FAMS-30, OSS)

3. Sedgefield Middle School will offer professional development on Panorama and Capturing Kids Hearts Curriculum. (SEL, EVAAS, FAMS-30)

4. Execute a three-tiered Attendance Plan to decrease our number of chronically absent students by 30% from 2022-23. (Aligns to EVAAS, SEL) [https://docs.google.com/document/d/1qm86K6gehl\\_2PdLpvbMtAvxeCEUuz\\_7DNkHAhdC-\\_IE/edit?usp=sharing](https://docs.google.com/document/d/1qm86K6gehl_2PdLpvbMtAvxeCEUuz_7DNkHAhdC-_IE/edit?usp=sharing)

A 4.16 student transitions/ grade to grade/ level to level/ 6<sup>th</sup> grade orientation to be removed – asked by district to remove as it is done with fidelity. It is part of our culture, master calendar and PTO.

A 4.16- The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.

1. Sedgefield Middle School will hold Principal coffees with feeder elementary schools to discuss transition topics for incoming families. (SEL)

2. Sedgefield Middle School teachers will meet with feeder elementary school teachers to discuss vertical transitions and instructional support for incoming students. (EVAAS, SEL)

3. Sedgefield Middle School will host In-house move up share day where rising 6th and 7th graders will attend classes for next grade level to establish relationships and expectations for the next school year. (SEL)

A 3.03 Teacher monitoring – view #3 content facilitator feedback asked by district to remove as it is part of SMS culture. Walk through form has been created and shared. Walk through schedule has been created.

B 3.03- The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.

1. Establish a walkthrough schedule on a monthly basis for the Instructional Leadership Team to go into teacher's classroom with a feedback instrument. (8th Grade Math, EVAAS, FAMS-3)

2. Develop a walkthrough form that is aligned with teacher evaluation instrument, school non-negotiable, district goals and guardrails, curriculum standards, Get Better Faster and Core Actions with feedback and suggestions. (8th Grade Math, EVAAS, Disproportionality, FAM-3)

3. Content facilitators give lesson plan feedback and suggestions on a weekly basis through the use of department folders in Google drive. (8th grade Math, EVAAS, FAMS-3)

4. The ILT will have a standing agenda item that allows the team to discuss individual walk-through/coaching items that have been completed and opportunities to support and coach teachers toward better performance. (8th Grade Math, EVAAS, SEL, FAMS-3)

5. ILT will meet with teachers with feedback form completed with suggestions within three days to discuss walkthrough and action steps for the teacher to focus on and set up a follow through meeting with teacher about action steps. (EVAAS, FAMS-3)

D 1.02 and E 1.06 Federal funding and new indicator funded through Title I dollars - .5 facilitator and .5 teacher (year-round support). No revisions or changes.

D 1.02- The LEA/School has aligned resource allocation (money, time, human resources) within each school's instructional priorities.

1. Within the 2023-24 school year, our school identified the following resource inequity, (gap in subgroups (AA, MLL, EC), as a result, our school plans to mitigate this inequity by allocating Title 1 funds to strategically hire an MTSS Facilitator and a .5 teacher. (8th Math, EVAAS, FAM-S 3, FAM-S 29 and disproportionately)

2. Using Title 1 funds the school will buy instructional resources (NewsELa, NearPod, Delta Math and Ed Puzzle) to support classroom teachers with additional resources to use during intervention, enrichment, and classroom instruction for targeted students. (8th Grade Math, EVAAS, FAM-S3)

3. Partnering with Charles B. Parker school, which is a feeder school, the school will hire, using allocated Title 1 funding/position, a Community Liaison-interpreter. This person will support in parent involvement activities, attendance, and multi-language families. (SEL, 8th Math, EVAAS, Disproportionately, FAM S 3, FAM-S 30 and FAM-S 31)

E 1.06- The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning.

1. Sedgefield will hold community partnership meetings to discuss and support academic and behavioral needs and incentives that can be supported by stakeholders. (SEL, FAM-S 3)

2. Sedgefield Middle School will hold a curriculum night in the fall to inform parents about upcoming topics and events happening in their child's classroom. Also, parents will see what students have been doing in class since the start of school. Sedgefield will hold a math 1 content night for parents and students to understand the curriculum and the advance classes that are offered at Sedgefield. (8th Grade Math, EVAAS, SEL, FAM-S 3)

3. The Student Support Team will notify parents that have high absences through home visits, conferences and phone calls to assist with attendance. By June 2024, Sedgefield Middle School will meet attendance rates for scholars at 95% on a daily basis. (EVAAS, 8th Grade Math Goals, FAM-S 3)

4. Teachers will send out weekly communication through their grade levels based on an age-appropriate basis about upcoming assignments, projects, topics and assessments through Parent Square. (SEL, FAM-S 3)

Parent engagement & curriculum. Narrow down actions. Removed #1 – compacts; #8 removed – sending out weekly update; combined #5 & #4 curriculum night and math 1 night. #3 attendance goal suggested to combine with #6 high absences.

**(Attendance goal for chronically absent – 10 days – 94.2% daily attendance. Transportation issued count as an absent. 1 student 10+, current chronically absent 3-5 days.)**

Old #7 new #4 – weekly communication – add teachers will provide timely feedback on grading, communication. May be a different indicator or action. May use a different platform – like PowerSchool instead of Parent Square.

After this year, everything will be reset.

Changes will be made by 9/27/23. Next step to sign off on the plan voting members. SMS teachers will vote by secret ballot.

### **Other Business**

- PTO Update – Ginny Sloan, PTO Representative
- Empowering extraordinary - \$68,000 to this point – goal \$100,000. Internal goal 50 families per grade donating. 6<sup>th</sup> grade 27; 7<sup>th</sup> grade 20; 8<sup>th</sup> grade 17 family donations.
- \$13,000 athletics – landscaping, uniforms, painting. Athletic banquet. If a short fall, may need Hoplite boosters to cover expenses for rest of year.
- Sparty Party – 10/5/23 tickets on sale – Mid Town Tavern.
- Fall Festival 10/20/23 4 – 6 p.m.
- PTO fall membership meeting Virtual 10/24/23 6 p.m.

**Adjournment** – Next Meeting: October 9 @ 3:45 Zoom