



SEDGEFIELD MIDDLE SCHOOL

PTO BOARD MEETING AGENDA

December 14, 2023 | 12:00-2:00 | In-person Meeting

Meeting Invitees

Molly Bilderback, Lauren Gomez, Susan Holloway, Ann-Miller Mattocks, Teresa McCreary, Sheena Miracle, Meredith Murchison, Laura Murdock, Ginny Sloan, Margaret Jane Willoughby

Meeting Facilitators

Molly Bilderback and Meredith Murchison, Co-Presidents

Welcome and Call to Order

Molly Bilderback, Co-President

Approval of November 16th Meeting Minutes

Susan Holloway, Secretary

Minutes approved as presented.

Principal Update

Sheena Miracle, Principal

- State of the School
- Ms. Charles' position has been filled. Ms. Dawson is expected to return in January 2024.
- There is a basketball game tonight. Administration has started a ticket lottery to help control the crowd size.
- SMS has acquired a grant from the Charlotte Hornets that will be used to repair the gym floor. Repairs should be completed before August 2024.
- All students except for those in Math 1 and Math 2 are using iReady for math support. Math 1 and Math 2 students have access to the Delta Math platform. Administration hopes to have Carnegie Tutors in place in January 2024.
- 67 students took the Math 1 benchmark assessment, only 1 did not show proficiency.
- Extended day tutoring starts in January for Math 1 students. A teacher is paid to stay after school to tutor students needing additional support.
- Results from the latest Benchmark Assessment show that the school is trending in an overall positive direction. The school is also seeing a correlation between proficiency and good attendance.
- Latest data measuring Growth shows that overall, the school is doing well.
- There is opportunity for improvement in science. Some of the questions included on the benchmark assessment had not been covered in class prior to the assessment. The 3rd science benchmark will be given in April.
- MAP tests are given at end of January. Those scores help predict EOG scores. Current plan is to help those students who are in the 90th and above percentile in science receive a science blitz to help this group exceed their already high goals and to show growth.
- Behavior update: the Administration is improving community and family engagement with a specific group of students/families. At risk students are struggling more this time of year.

- New digital hall pass system is designed to help monitor instructional time, frequency of bathroom visits, set parameters for when there is check out availability, how many students can be out of class at one time and can alert admin if a student has been gone an excessive amount of time.
- CMS has no new Chromebooks available. Refurbished high school Chromebooks may be available for middle school. Administration hopes to have working Chromebooks for all students in time for testing.
- Monitoring any changes to the number of Marie G. Davis and Pinewood students potentially moving to SMS. Any enrollment changes could potentially impact the SMS Title 1 designation and staffing levels.
- PTO would like to see a Drama elective offering. To potentially share a teacher with AG, the school enrollment would need to increase.
- Reminder to the PTO, Ms. Miracle will be traveling and in professional development during January.
- A suggestion was made to move the feeder school principal lunch to earlier in the year, October or early November timeframe.
- The application for the Lowe's Grant is moving forward and going well.

Budget and Capital Expense Update

Meredith Murchison, Co-President

Cara Pearsall, Treasurer

- Monthly Budget Review
 - We have almost hit our goal of \$100k in income.
 - Currently on trend and hitting budget targets. Where there are variables, the PTO has been aware of the differences.
- Capital Expenses – *Suggestions for projects to spend down the excess capital currently on hand.*
 - TBD: Drama company to come in for spring
 - Chrome book chargers
 - Professional development – iReady for all students
 - Support for Math 1 and Math 2
 - Electronic Hall Pass Subscription
 - Marketing – Charlotte Observer award
 - Podcasting Club – podcast membership fee
 - Math Olympiad fee
 - Drama company for a Spring performance
 - New bleachers – will split the cost with Hoplite
 - Front office refresh – have an interior designer helping with this
 - Recover media center benches
 - Doormats
 - Incremental field trips and speakers
 - HAC equipment – Student Council – need to assign a budget to this line item
 - Champion and team photo banners
 - TBD: crossing guard for corner of Dorchester and Sedgefield Road until a 4-way stop decision is made

PTO General Business

Molly Bilderback, Co-President

- Nominating Committee Update
 - Ginny Sloan is the Nominating Committee Chair
 - Nominating Committee is requesting recommendations for 2024-25 Board positions.
 - The Board discussed recommendations for the 2024-25 President Elect.

Round Table Updates

- Prospective Parents – Molly Bilderback, Co-President
- Family Engagement – Chrissy Brown, VP Family Engagement
 - Chrissy Brown could not attend the meeting.
 - Natasha Scrivener is coordinating the 8th grade dance.
 - Working with Student Council on requests for new HAC equipment.
- Staff Support – Margaret Jane Willoughby, VP Staff Support

- Holiday Staff lunch was held today.
- Behavior recognition is on Friday 12/15. Students who qualify will participate in dodgeball against the teachers.
- Planning for a small Valentine's Day for staff. Considering mini glazed croissants from Bernie's Bakery.
- WooHoo cart will continue in 2024. The school did receive a large donation from Coke.
- Staff Report – Evonne Peterson, Staff Representative
 - Ms. Peterson could not attend the meeting.
- PTO Communications – Lauren Gomez, VP Communications
 - Call for content for the next Spartan Express.
 - To date, 367 people receive the newsletter with an average 60% open rate.
- CMS Communications – Ann-Miller Mattocks, VP CMS Communications
 - No new updates.
 - Need clarification on how/when Title 1 determinations are made
- Volunteers/Athletics – Laura Murdock, Past President
 - To Do Task team helpers may still be needed
 - Moving forward to winter sports. Have team parents identified for boys and girls basketball teams. Waiting on the roster for cheerleading.
 - Lindsay Jones already started planning the spring sports banquet.
- SIT/Community Partners – Ginny Sloan, At Large Community Partners/SIT Liaison
 - Getting support for DC trip and trip to Spain
 - Angel Tree supported by community partners

Calendar Review

Meredith Murchison, Co-President

- December 11-15 – Spirit Dress Up Week
- Dec 14 – Holiday Luncheon for staff
- Dec 15 – Behavior Incentive Event
- Dec 20 – No School - Teacher Workday
- Dec 21-29 – No School - Winter Break
- Jan 1 No School – New Year's Holiday
- Jan 2 No School – Teacher Workday 16

Miscellaneous/Action Items/Next Steps

Meredith Murchison, Co-President

Adjournment

Meredith Murchison, Co-President

- Next Meeting January 11, 2023 – Location TBD
- HAPPY HOLIDAYS!