



SEDGEFIELD MIDDLE SCHOOL

GENERAL PTO MEETING AGENDA

October 24, 2023 | 6:00 PM | Zoom

Meeting Participants

Sheena Miracle, Meredith Murchison, Molly Bilderback, Catherine Eldridge, Teresa McCreary, MC Phillips, Liz Waller, Cara Pearsall, Joni Shoemaker, Susan Holloway, Ginny Sloan, 704.617.5354 (no name listed on Zoom), S.R. (only initials, no full name, listed on Zoom), Tyler Willoughby, Ford Bryson, Evonne Peterson, Margaret Jane Willoughby, Allison Hackney, Lindsay Jones, Emily Pickens

Meeting Facilitators

Molly Bilderback and Meredith Murchison, Co-Presidents

Welcome

Molly Bilderback, Co-President

- Molly Bilderback welcomed everyone to the meeting. She highlighted the exciting fall season of Sedgefield Middle School (SMS) athletics. Molly also recognized the committee responsible for coordinating the successful Fall Festival held on Friday, October 20. Molly concluded the welcome to the meeting by recognizing and thanking Principal Sheena Miracle for her hard work and dedication to SMS. October is Principal Appreciation Month.

Roll Call – Zoom Picture

- See list of attendees above.

Principal Update

Sheena Miracle, Principal

- Ms. Miracle began her presentation by expressing how pleased she is with the smooth start to the school year and the First Quarter. The school has seen an increase in attendance over last year and is progressing towards the school-wide goal of 95% attendance.
- The Administration has seen growth in test scores in most areas and subgroups. This year there is an increased focus and dedication to growth in science. The Administration is already seeing data that projects the school is ahead of goals for progression.
- iReady is a platform that provides personalized learning support for students. CMS is offering iReady for some students. SMS administration and the PTO are exploring options to help provide iReady to all students this year.
- To date, SMS has approximately 500 students enrolled.
- The school was sad to see Ms. Charles (6th grade ELA teacher) leave to move to California to be closer to her family. There are several applicants being reviewed to take her place on the 6th grade team.
- Ms. Dawson is scheduled to return soon from her maternity leave.
- New teachers at SMS are seeing growth in their teaching skills and are receiving coaching from multiple sources both from within SMS and from CMS.
- Benchmark assessments are scheduled for the week of October 30. These assessments will measure growth and current skills based on NC academic standards. More communications for families regarding the benchmark assessments are coming.
- The first recognition event for good behavior is scheduled for Friday, Oct 27. Students who earned this recognition will receive extra HAC time.
- School tours for Prospective Families have started.

- SMS is actively engaging with our community partners, including Dottie Rose, Shermco, Communities in Schools and VP Engineering.
- The administration and staff continue to focus on good behavior for all students. Teachers and staff are committed to being seen as “trusted adults” in students lives. Interventions continue to happen as staff and teachers see the need for additional resources for students.
- Teachers and staff are excited to start field trips and clubs for the year.

Financial Reviews

Molly Bilderback, Co-President

Teresa McCreary, Treasurer-Elect and 2022-2023 Financial Review Committee Member

- 2022-2023 Financial Review
 - Overview of the committee - The Financial Review Committee meets and goes through a detailed checklist of items such as year end income, expenses, bank statements, voided checks, transaction logs, tax returns, check requests, cash statements, etc. This committee meet during the summer of 2023.
 - Recommendations
 - Teresa McCreary and the Financial Review committee recommended the following updates:
 - Setup Zelle for financial reimbursements
 - Utilize Quick Books to produce a monthly budget/financial overview
 - Ensure monthly bank statements are reviewed and approved by PTO Presidents.
 - Vote to approve 2022-2023 Financial Review Report
 - All attendees voted to approve the 2022-2023 Financial Review Report. There were no objections or questions regarding the Financial Review or recommended process changes.

Empowering Extraordinary Update

Meredith Murchison, Co-President

- Thank you to Empowering Extraordinary committee chairs – Lori Culicerto, Rose Herring, Jenny Jordan, and April Whitlock!
- Update
 - There were 6 new Empowering Extraordinary corporate sponsors this year.
 - It was exciting to see the participation in Empowering Extraordinary by so many families this year. To date, 59 6th grade families, 45 7th grade families and 37 8th grade families have contributed. The committee worked this year to increase parent participation by scheduling multiple spirit nights at local establishments and for the first time, a Parent Party and an auction.
 - Meredith reviewed the current Empowering Extraordinary numbers with the Zoom participants. The numbers presented are pledged numbers. More money is coming in via continued pledges and corporate matches.
 - Total Pledged Support to date: \$95,640
 - Corporate Sponsorships: \$40,000
 - Family contributions: \$50,000
 - Corporate matches received to date: \$2,300
 - Spirit Nights: \$1,100
 - Auction: \$1,600
 - Parent Party: \$640
 - The PTO Operating Budget for the 2023-2024 school year is \$68,527
- Capital Expenses
 - The amount available for capital expenses this year is \$26,640.
 - Capital expenses are opportunities to fund projects or school improvements after the PTO has spent the budgeted \$69k in the operating budget. There are multiple ideas being considered for capital expenses including:
 - Chrome Book chargers
 - Professional development – iReady for all
 - Incremental field trips and speakers
 - Drama company for a spring Performance

- HAC equipment
- New Bleachers
- Front Office Refresh
- Recovering benches in the media center
- Branded doormats
- All capital expense projects are reviewed in detail with the PTO Board and School Administration. All families are encouraged to submit ideas for capital expenses.
- The goal for the PTO is to spend all capital in 2023-2024.

2023-2024 Budget Review and Approval

Meredith Murchison, Co-President

Cara Pearsall, Treasurer

- Review
 - Cara Pearsall presented a high-level roll-up of all operating expenses for the 2023-2024 budget. The current operating expense total is \$68,527.
 - Family Engagement: \$3,700
 - Spartan Fund: \$3,250
 - Student Support: \$22,750
 - Staff Support: \$6,750
 - Department Funds: \$13,850
 - Campus and Staff Support: \$1,000
 - Miscellaneous: \$5,100
 - Administrative/Overhead: \$2,457
 - Marketing/Communications/Fundraising: \$9,670
- Vote to approve 2023-2024 Budget
 - The motion was made to approve the 2023-2024 budget. All meeting participants voted to approve the 2023-2024 budget and there were no objections or questions.

Upcoming Calendar of Events

Molly Bilderback, Co-President

- Oct 27 - Behavior Recognition Event
 - *Students will receive extra HAC time.*
- Nov 3 - First Quarter Ends
- Nov 6-7 - No School - Teacher Workdays
- Nov 10 - No School – Veteran’s Day Holiday
- Nov 14 - Arts Night (Art/Band/Chorus/Dance)
 - *THIS IS A NEW DATE FOR ARTS NIGHT!*
- Nov 16 - Prospective Parent Open House (6-7:30pm)
- Nov 17 - A/B Honor Roll Recognition Event
- Nov 21 - Attendance Recognition Event
- Nov 22-24 - No School – Thanksgiving Holiday
- *NEW DATE:* December 5 - Chorus Concert
- *NEW DATE:* December 6 – Dance Concert
- Dec 12 - Holiday Band Concert
- Dec 20 - No School - Teacher Workday
- Dec 21-29 - No School - Winter Break
- Jan 1 - No School - New Year’s Day Holiday
- Jan 2 - No School - Teacher Workday

Next Steps and Adjournment

Meredith Murchison, Co-President

- Meredith Murchison closed the meeting with a reminder to sign up for the Spartan Express and for volunteer opportunities. Our next general PTO meeting will be late January/early February.