



# SEDFIELD MIDDLE SCHOOL

## SIT MEETING AGENDA

January 8, 2024 | 3:45-5:00 | Zoom

**Meeting Invitees:** Robin Beach, Amy Brown, Madeley Buitrago, Lori Culicerto, Catherine Eldridge, Julianne Guzik, Heidi Inman, Ann-Miller Mattocks, Ashaki Means, Sheena Miracle, John Murchison, Jaime Rentch, Kelly Rodriguez, Greg Skidmore, Ginny Sloan, Eric Tornfelt

**Meeting Facilitator:** Ann-Miller Mattocks, SIT Chair

### **Sedgefield Middle School 2023-2024 SMART Goals:**

1. The percent of 8th grade students who score at the College and Career (CCR) level -- a 4 or 5 -- on the Grade 8 Mathematics EOG will increase from 5.3% in SY2021-22 to 16.7% in SY2022-23 and 28.0 % in SY2023-24. (A2.04, B3.03 and CMS Goal 2)
2. We will exceed expected Educator Value Added Assessment System (EVAAS) growth for our overall school index in SY2022-23 and SY2023-24. (A4.01, B3.03 and CMS Goal 4)
3. The percent of students reporting a positive self-perception of their self-management will increase from 72.0% on the Fall 2021 Panorama Screener (in Grades 6-12) to 77% in SY2022-23 and 82% in SY2023-24. (A4.16) (CMS Goal CMS Guardrail 3.1)
4. Out-of-School Suspension (OSS) disproportionately for Black students will decrease from 33.9% in SY2021-22 to 28.4% in SY2022-23 and 23.0% in SY2023-24. (E.1.06, A 1.07 and CMS Guardrail 1.3)

**Call to order with Vision Statement:** *Sedgefield Middle School will create a responsive school environment and culture that nurtures social, emotional, and academic skills to support the development of each student's potential.*

### **Roll Call**

**Approval of December 11, 2023 Minutes Motion to approve with second – approval.**

### **Academic Business – Sheena Miracle, Principal**

- Comprehensive Data Report  
Retesting window Jan. 31 & Feb. 1, 2024 for map testing. Big data dump end of January beginning of February. Resources to support during Spartan time. Closing out quarter and waiting for testing window and move strategically as needed.

Will be the most aligned for 91.8% attendance, chronic absenteeism 33%, 44 10+ unexcused, 3 10 day violators.

End quarter – D and F reports to ensure to look at students and communicate with parents this week for students with a D/F.

8<sup>th</sup> grade science who are missing assignments. Students aware of assignments to turn in.

Teams can reach out specifically about student who need to turn in assignments.

496 students and enrolling students quickly. Sometimes will lose students at the semester change.

EVAAS exceeding projections. Nothing has changed.

100% staffed and one resignation and one to fill the position.

Muffins with Mom and Donuts with Dad well attended.

MG Davis nor Pinewood no update yet. 2025-2026 school year to pull from those areas – subject to change through the district.

Dr. Rosenbach has been spoken with to retain Title I status to anticipate with Pinewood that other neighborhoods will return to Title I. Advocating to keep status BMTs, facilitators. Why change cohesive staff who understands targeted student and goals that our school is working with students and have relationships built with students and families. Title I auditor coming 1/9/23 and will filter questions to that person.

Covid funds run out June 2024 – Central Office and some school positions – guest teachers. Administrators are considering what positions to condense and collapse without affecting schools. Enrollment projections are typically late January early February. But delays through the year from Title I and Central Office. Waiting for more information.

CMS organization of Central Office – no longer to function out of learning communities will return to Elementary, Middle and High School supports February 1, or July 1 impact.

Facilities – engineers and plumbers inspected SMS building last week. They analyzed building. The funds are coming from a state grant. The following were on the inspection list: roof, HVAC, heating, adequate plumbing – original pipes 1955/1957; replace gym floor-safety and health hazard. Summary report will be released in coming weeks of January, 2024. Wish list – a driveway that connects Sedgfield lot to McDonald lot. Grant from Hornets \$800 to \$1000 to improve gym floor. Update in February.

## **School Improvement Plan (SIP) – Catherine Eldridge, Academic Facilitator**

### **January 2024 SIT Indicator Review**

A2.04- Instructional Teams develop standards-aligned units of instruction for each subject and grade level. Happens weekly with facilitators in building.

1. EC and MLL teachers will meet with content teachers during their weekly planning time to collaborate with teachers to develop lessons, activities and assessments that are differentiated and aligned with student needs. (8th Grade Math, EVAAS, FAMS-29) **Move Forward.**
2. Teachers will discuss weekly during their PLC meeting using the PDSA (Plan, Study, Do, Act) to analyze and review lesson plans and common assessment data. (8th Grade Math, EVAAS, FAMS-29) **Move Forward.**
3. Teachers will discuss monthly during their PLC meeting using the PDSA (Plan, Study, Do, Act model) to take a deeper dive into attendance, behavior, and common assessment data in their content areas. (8th Grade Math, EVAAS, FAMS-29) **Move Forward.**

A4.01- The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.

1. Teachers will attend and participate in monthly MTSS meetings to discuss academic and behavior strategies and plans using Branching Minds to determine students moving between tiers to get correct interventions. (EVAAS, 8th Math, SEL, Subgroup, FAM-S-3) **Student support services and instructional side meets. Needs to continue to monitor. Standard 2. Smoak uses platform to be easier that teachers to use Branching Minds and make teachers aware of changes. Remove Branching Minds.**
2. Grade Level PLC along with counselor, administration and behavior support will use the Standard Treatment Protocol and Data Decision Rules when discussing individual student needs or instruction. Staff will be trained on the Branching Minds platform used for MTSS -Teacher Talk meetings. (SEL, EVAAS, FAMS-3) **Branching Minds information will be entered by lead MTSS coordinator. Rework.**

3. Sedgefield Middle School will implement on a daily basis Spartan Time -targeted intervention and enrichment time in reading, math and 8th grade science to support students' individual needs across tiers. (EVAAS, 8th Math, SEL) **In place and is being done daily. Monitor throughout year. 8<sup>th</sup> grade on 8<sup>th</sup> grade science. Move forward.**

A4.06- ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for support and interventions when necessary.

1. Sedgefield Middle School will offer professional development on Panorama and Capturing Kids Hearts Curriculum. (SEL, EVAAS, FAMS-30) **PD has accomplished twice and is accomplished. SMS is leading conversations with students. Model for other schools.**

2. Schedule SEL planning time for PLCs once a quarter so teams (Grade Level, Administration, Student Support Services and Behavior Team) can review Panorama data and develop lessons utilizing Capturing Kid's Heart curriculum and the Panorama Playbook. (SEL and FAM-S 31) **Panorama is limited amount of data due to opt in. Move forward and talk with team to utilize tools and feedbacks more comprehensive of students and needs. Now an opt-in. Did not have enough initially. Not receiving permission to screen may be the ones we have the need for support. One additional window for Panorama to be given in March or April. Move forward to late April.**

3. Execute a three-tiered Attendance Plan to decrease our number of chronically absent students by 30% from 2022-23. **In place and continue to monitor.**

A4.16- The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.

1. Sedgefield Middle School will hold Principal coffees with feeder elementary schools to discuss transition topics for incoming families. (SEL) **In Spring. Open house 1/17/24 – evening. Coffees post open house.**

B3.03- The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.

1. The ILT will have a standing agenda item that allows the team to discuss individual walk-through/coaching items that have been completed and opportunities to support and coach teachers toward better performance. (8th Grade Math, EVAAS, SEL, FAMS-3) **On going.**

2. Establish a walkthrough schedule on a monthly basis for the Instructional Leadership Team to go into teacher's classroom with a feedback instrument. (8th Grade Math, EVAAS, FAMS-3) **Instrument has been created and done. Accomplished.**

3. Develop a walkthrough form that is aligned with teacher evaluation instrument, school non negotiable, district goals and guardrails, curriculum standards, Get Better Faster and Core Actions with feedback and suggestions. (8th Grade Math, EVAAS, Disproportionality, FAM-3) **Form has been created. Accomplished.**

4. Walkthrough will be done on a consistent basis. **Review in February.**

D1.02- The LEA/School has aligned resource allocation (money, time, human resources) within each school's instructional priorities.

1. Within the 2023-24 school year, our school identified the following resource inequity, (gap in subgroups (AA, MLL, EC), as a result, our school plans to mitigate this inequity by allocating Title 1 funds to strategically hire an MTSS Facilitator and a .5 teacher. (8th Math, EVAAS, FAM-S 3, FAM-S 29 and disproportionately)- **Funds allocated. Accomplished.**

2. Using Title 1 funds the school will buy instructional resources (NewsELA, NearPod, Delta Math and Ed Puzzle) to support classroom teachers with additional resources to use during intervention, enrichment and classroom instruction for targeted students. (8th Grade Math, EVAAS, FAM-S3) **Platforms are being used in classes. Accomplished. Monitored by the usage of the instructional resources that we buy and the intertwining of the platforms in the lesson plans. Child specific and can get information as we progress through the Spring to make sure the resources are appropriate. PTO provides instructional support such as iReady. Put in which platform is being used – to capture through walkthroughs and lesson plans.**

E1.06- The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).

1. Sedgefield will hold community partnership meetings to discuss and support academic and behavioral needs and incentives that can be supported by stakeholders. (SEL, FAM-S 3) **On going monthly, PTO sits on meeting with SMS.**

2. Student Support Team will notify parents that have high absences through home visits, conferences, and phone calls to assist with attendance. By June 2024, Sedgefield Middle School will meet attendance rates for scholars at 95% on a daily basis. (EVAAS, 8th Grade Math Goals, FAM-S 3) **Move forward.**

### **Other Business**

- PTO Update – Ginny Sloan, PTO Representative  
Shermco provided Muffins for Mom, Donuts for Dad. Had great feedback from these events. Shermco does have all information and details regarding amount of engagement.  
At Muffins for Mom event, two parent teacher meetings were scheduled. Questions were asked about conferences, how to be a middle school parent, report cards or map scores come home on paper through students.

Identify opportunities of volunteers who would like to teach or have small group instruction with students in subjects like a math.

Volunteer clearances go through Ms. Eldridge. 10 volunteers who have been cleared to Sedgefield – parents-men and women.

Open house 1/17/24 8:30 a.m. during school day to get a sense of what it feels like.

**Adjournment** – Next Meeting: February 12, @ 3:45 (Zoom)