



# SEDGEFIELD MIDDLE SCHOOL

## PTO BOARD MEETING MINUTES

---

October 9, 2024 | 12:00-2:00 | In-person Meeting

---

### Meeting Attendees

Kyle Bumgardner, Chrissy Brown, Alison Hackney, Susan Holloway, Sheena Miracle, Cara Pearsall, Evonne Peterson, Ginny Sloan, Liz Waller, Margaret Jane Willoughby,

### Meeting Facilitators

Alison Hackney and Liz Waller, Co-Presidents

---

### Welcome, Call to Order and Introductions

Alison Hackney and Liz Waller, Co-Presidents

Liz welcomed and called the meeting to order at 12:04pm.

### Approval of September 11<sup>th</sup> Meeting Minutes

Susan Holloway, Secretary

The meeting minutes were approved as presented.

### Principal Update

Sheena Miracle, Principal

- State of the School

There will be no changes to the school calendar because of the days missed due the Hurricane Helene.

For any future missed days due to inclement weather, the first day will be remote learning.

Attendance will be recorded via a Google form, or the teachers can individually check Canvas for uploaded work.

The second missed day will be remote synchronous learning via Zoom or Teams.

Regarding the recent school “threats”, the threat was a trend across CMS and some private schools. Ms. Miracle and Dr. T send all information they receive regarding any school threat to CMS and CMS refers all information to CMPD to address/investigate.

The Sedgefield Middle School family lost a family member in the most recent violence in uptown Charlotte. Ms. Means and Ms. Miracle are working closely with the family.

Staffing update: a new 6<sup>th</sup> grade math teacher starts on Monday, Ms. Abrahms. Mr. E returning to SMS on Monday as an EC assistant. Currently no candidates for 7<sup>th</sup> grade science. There is a good substitute in place who knows the content, but she is a graduate student with course classes that conflict on Fridays.

Ms. Haenni, a recent UNC graduate, is working with 6<sup>th</sup> grade ELA.

The admin team has adjusted the current facilitator schedules to support larger blocks.

Benchmark assessments scheduled for the week of October 19th. I-Ready diagnostics (replaced the MAP tests) have already been completed.

ELA Benchmarks mirror the EOG and uses only content they have been taught. Tracking Benchmark data to EVOS data already received for each student.

Adjusted 7<sup>th</sup> grade HAC to the end of the day, to better accommodate student's academic/instruction blocks. As a result, behavior calls have been cut by almost 80% during 4<sup>th</sup> and 5<sup>th</sup> blocks.

I-Ready lesson goals are 70% for non-proficient students and 80% for 4/5s students. Ideally, students should be completing 45 minutes of both math and ELA each weekend.

Math 1 and 2 students are using Delta Math.

Students picked their clubs today.

Student Council elections are complete. The new Student Council is ready to help and support Fall Festival.

### **SMS Staff Update**

Evonne Peterson, Art Teacher/PTO Staff Representative

Loughlin Rech won first place for his art piece at Arts in the Park.

Arts Night has moved to October 22.

The 6<sup>th</sup> grade field trip to The Blume planned for November 21. CMS coordinating with The Blume so all 6<sup>th</sup> graders can attend the interactive space program. Chaperones are still needed for the trip.

The WooHoo cart continues to be a big hit with teachers and staff.

### **Budget and Capital Expense Update**

Alison Hackney and Liz Waller, Co-Presidents

Raechel Zientek, Treasurer

Cara Pearsall presented the 2023-34 Annual Financial Review.

One point of clarification, the Code of Conduct document is now embedded in the Conflict of Interest document. There have been 2 separate documents in the past. PTO Board members only need to sign the Conflict of Interest document.

Comments and recommendations from the Financial Review committee are included in the final 2023-24 Annual Financial Review document.

The Board approved the 2023-24 Annual Financial Review, including comments and recommendations, as presented.

Empowering Extraordinary Review. See meeting documents for EE details.

Corporate sponsor signs are up around the football/soccer field, but not the baseball field due to hornets' nests on field. A work order has been submitted to CMS to address hornets' nests.

Monthly Budget Review. See meeting documents for detailed budget line items.

PTO is continuing to fine-tune the budget line items. Income line item is continuing to increase.

The Parent Party and silent auction are this evening.

Continuing to look at ways to trim the budget just in case income raised does not meet goal.

Discussion regarding the Scholarships line item for the 8<sup>th</sup> grade DC trip. Community partners support these scholarships. The line item has changed from the original \$10k to \$5k given the support of the community partners.

Student Council considering a spring fundraiser to coordinate with the Spring Blue Out.

The Athletics line item of \$10k is from PTO funds, not Hoplite funds. Funds will be spent on uniforms, helmets, etc.

The final amount of Hoplite remaining funds is still to be determined. Any remaining funds will be used to pay for the tarp for the gym floor.

The Subscription budget is now \$1k given that CMS is paying for I-Ready for all students.

The 2024-25 Operating Budget was approved by the PTO Board as submitted.

## **PTO General Business**

Alison Hackney and Liz Waller, Co-Presidents

The October PTO General Meeting will be held in person on October 29 at 4:30pm. 20 attendees are needed to vote on the 2024-25 Operating Budget.

Mr. C has a group of professional Latin dancers who have agreed to participate in an evening event for parents. The date is TBD.

The CMS Comprehensive Review was reviewed by the School Board. JT Williams will still be moving to Marie G Davis. There is still no decision on where Marie G. Davis students will move. Dilworth Elementary will not receive any new students until the new building is finished. Pinewood Elementary students will attend SMS beginning in 2026 school year.

Prospective Families tours have started and are going well. 5<sup>th</sup> grade SWAG bags being ordered today.

Mr. C has volunteered to run the drama performance. Liz Waller meeting with Mr. C to determine his capacity and next steps. The Myers Park Theatre Honors Society is also interested in helping at a middle school that does not have a drama program. The goal is to keep the performance show date as the first week in February.

Empowering Extraordinary t-shirts arriving next week.

Ms. Miracle has approached DeNeer Davis about new murals throughout the school.

## **Calendar Review**

Alison Hackney and Liz Waller, Co-Presidents

Oct - School Principal Appreciation Month

Oct 2 - Behavior Incentive

Oct 3-4 - Teacher Workdays

Oct 4 - Empowering Extraordinary Ends

Oct 9 - PTO Board Meeting (12:00-2:00 PM)

Oct 9 - Sparty Party for Parents 6pm – Midtown Tavern

Oct 10 & 17 - 7<sup>th</sup> Grade Field Trips-Charlotte History Museum

Oct 15 - Fall Picture Day

Oct 15 – Executive Function Session for parents (hosted by Effective Students) 6pm – SMS Media Center – free session re: how to coach your children on Exec Function skills. Donation from Tiff's Treats.

Oct 18 – Fall Festival

Oct 22 - Science Benchmark Testing

Oct 23 - Math Benchmark Testing

Oct 29 - Reading Benchmark Testing

Oct 29 – Fall General PTO Meeting Time TBD – Microsoft Teams meeting

Oct 30 - Early Release Day

Oct TBD – Arts Night

## **Round Table Updates**

- Athletics – Kyle Bumgardner
  - So far, Kyle is working well with Coach Tatom. They are working together on the new cover for the gym floor and new basketball uniforms.
  - As part of the grant SMS received from the Charlotte Hornets, the school will receive 4 new basketballs goals and a newly painted gym.

- Kyle is considering “game today” signs for sports that can be placed in carpool lines.
- SMS needs a girls soccer coach. Chrissy Brown may have a recommendation.
- The tentative date for the sports banquet is Thursday, May 1.
- CMS Communications – Ann-Miller Mattocks
  - Not able to attend
- Family Engagement – Chrissy Brown
  - Blue Out event went well.
  - Fall Festival planning is underway. Student Council is working on the cake walk, etc.
  - Ms. Allgood will have at least 1 security personnel on site.
- PTO Communications – Lauren Gomez
  - Not able to attend
- SIT/Community Partners – Ginny Sloan
  - SMS continues to have a great group of community partners. Ms. Eldridge coordinates with the partners. CIS schools in place at SMS now given our social worker’s time is split between two schools.
  - Two ideas discussed during the meeting: Inviting Corporate/Community sponsors to school for SMS and TY/recognition for our community sponsors.
  - Treasurer-elect position is desperately needed.
  - Suzy McIntosh identified as Assistant Treasurer.
  - Maggie Drozd as replacement on Financial Review Committee, replacing Raechel now that she is serving as Treasurer.
  - Suzy and Maggie’s new positions voted on and approved by the Board. Suzy will need to be presented for vote/approval at the General PTO meeting.
  - Leslie Dutton has agreed to join the Superintendent Family Advisory Board, representing SMS.
- Staff Support – Margaret Jane Willoughby
  - WooHoo Cart is up and running.
  - Added K-cups and coffee in teachers’ lounge.
  - Academic incentive planned for November 18.
  - Holiday luncheon scheduled for December 11. The PTO will provide a box lunch from Mama Ricotta’s.
  - Coke makes an in-kind donation to SMS twice a year. The fall donation will be used for the holiday lunch and woohoo cart. The spring donation used for the Athletic banquet.
- Volunteers – Cara Pearsall
  - Cara received a request from Ms. Kennedy for a parent to join the Student Media Advisory Committee.
  - Chrissy Brown will reach out the Dr. T to determine if the “To-Do” task force is needed this year.
  - So far, we have had a good number of parents join the PTO this year. Reminder to reach out to these parents for volunteer needs.

## **Next Steps and Adjournment**

Alison Hackney and Liz Waller, Co-Presidents

- PTO General Meeting – October 29 in-person in SMS Media Center – Time 4:30pm
- Next PTO Board Meeting – November 13, 2024, at 12:00pm in the Media Center