



SEDGEFIELD MIDDLE SCHOOL

PTO BOARD MEETING MINUTES

September 10th, 2025 | 12:00-2:00 | In-person Meeting

Meeting Attendees

Chrissy Brown, Kyle Bumgardner, Lauren Gomez, Susan Holloway, Ann-Miller Mattocks, Lynne McDonald, Suzy McIntosh, Bethany Michael, Sheena Miracle, Kathy Moulton, Meredith Murchison, Evonne Peterson, Ginny Sloan, Elizabeth Webb,

Meeting Facilitators

Ginny Sloan and Elizabeth Webb, Co-Presidents

Welcome and Introductions

Ginny Sloan and Elizabeth Webb, Co-Presidents

- “Back to school” has been great back so far!
- Painting and new murals are going up around the school. The new sound board has been delivered.
- Board members introduced themselves.

Principal Update

Sheena Miracle, Principal

- Great back to school season so far. Current enrollment is 584. Projected enrollment is 555.
 - 6th grade: 208
 - 7th grade: 196
 - 8th grade: 180
- Sedgefield Elementary Principal (Ms. Crawford) is now the principal at Marie G Davis.
- Infinite Campus has delayed Chromebook distribution and I-Ready testing dates.
- Students should bring Chromebook home tomorrow. The students have had lots of training classes in preparation for receiving their Chromebooks.
- Mr. Smoak is back at SMS as Assistant Principal. He previously served as Assistant Principal at Crestdale.
- SMS is fully staffed except for a 2nd counselor.
- 6th grade science and social studies classes are large this year. All of Mr. Tatom’s PE classes are especially large. There is still some balancing across the school that needs to happen after the 10th day of school.
- Overall, parents are adjusting to Infinite Campus. Back to school forms were filled out by some but not all parents online. To ensure “blue forms” received for all students, parents were asked to complete the paper copies in addition to online.
- It is still TBD if SMS will receive another FTE based on higher enrollment. If we are allotted another teacher, it will be a PE teacher.
- New date for Curriculum Night: Monday Sept 22. 4:15-5:15pm: classrooms will be open showing student work samples. 5:15pm: Everyone will meet in the cafeteria to review I-Ready scores.
- The first Behavior Incentive is scheduled for Sept 26.
- SMS Exceeded Growth projections and is back to “C” school. Exceeded in both ELA and Math. Had a 100% pass rate in Math 1. 93% of 8th grade Math 2 students scored a 4 or 5.
- EVOS scored improved 13 points. Current EVOS score 65. B schools have a minimum score of 70.

- Every subgroup met or exceeded expectations.
- End of year retests will be different this school year. In the spring, every student will receive re-test permissions to help ensure all students will have the opportunity to re-test in a timely manner.
- Administration will continue to tweak Spartan Time this year and will continue with some of the changes made last year.
- Incentives have worked well and will continue this year. No more color runs this year!
- The new district Math 1 rubric is a challenge. Ms. Miracle and team will be communicating early with parents on Math 1 expectations. Based on the new rubric, there will be a decrease in 7th grade Math 1 enrollment and Administration is anticipating a larger 8th grade enrollment.
- 64 6th graders scored 98 or 99 on the EOG. Their Spartan Time is with Ms. Yang who will start teaching Math 1 and 2 skills.

SMS Staff Update

Evonne Peterson, Art Teacher/PTO Staff Representative

- \$50 gift cards were so appreciated, especially with new staff.
- Goodie bags and back to school lunch were appreciated.
- The kiln is still not working. CMS brought an exhaust fan from another school, but that did not fix the problem.
- The new paper cutter received.
- Carolina Panthers have school “spirit rock” competition. Elizabeth has registered SMS and will engage Ms. Peterson.

Budget and Capital Expenses Review

Ginny Sloan, Co-President

- Empowering Extraordinary goal is \$90k.
- The budget presented today is essentially a “draft” until EE funds are received.
- Catherine Eldridge will approve departmental funds.
- \$5k budgeted for school play. Considering a participation fee for those students participating.
- \$12k budgeted for athletics.
- Incentives budget has been scaled back. Considering more HAC time as incentive.
- Anticipating field trips will be more expensive this year.
- Amount given for “back to school” gift cards increased from \$25 to \$50.
- Capital Ideas: resurfacing basketball court, updating Media Center, hands on learning tools vs. digital, more field trips
- EE: Corporate Sponsor donations lower this year.

Financial Reporting Review

Suzy McIntosh, Treasurer

- Reimbursement Process
 - Form updated on PTO website. Preference is to have Suzy and/or Kathy pay for items vs. individuals to get back tax refund.
- 2024-25 Financial Review Recommendations and Policy Updates
 - Suzy emailed the documentation to the Board. Will remove Hoplite verbiage and now include verbiage around committee spending (PTO card vs. reimbursing volunteers). Reimbursements will be via Zelle most of the time. Request to submit all forms reimbursement funds via email.
 - SHH will attach the new Policy and Procedures to the minutes on PTO Shared Drive.
 - PTO President will now have a PTO credit card. This updated has been added to new P&P document.
 - Updated the Financial Review checklist with small changes: checks not being used, reimbursement requests need adequate description, “approvers” cannot request the reimbursement, will use Zelle unless otherwise requested.

- Board voted to approve the new Policies and Procedures. Will need to vote on at General PTO meeting.
- Board voted to approve the Financial Review and Checklist for 2024-25.

PTO General Business

Ginny Sloan and Elizabeth Webb, Co-Presidents

- Code of Conduct and Conflict of Interest Forms – There are no longer 2 different documents. Susan Holloway collected the signed documents from Board members.
- Google Drive Access – please use the drive for all docs!
- Social Media/Canva – The PTO does have a Canva acct now. Ms. Miracle will start posting photos from the school. Miracle owns the Facebook acct which is now linked to Instagram. Continuing to look for a social media point person. SMS requires a photo release. Idea from the meeting: Posting try-out details on Instagram
- SIT/Community Partners – Determined that it is fine to not fill the specific role. Co-presidents will coordinate with SIT and call on other PTO board members to attend meetings when needed

Calendar Review

Ginny Sloan and Elizabeth Webb, Co-Presidents

Sept 16	Spirit Night at Inizio
Sept 17	Math i-Ready Diagnostic
Sept 18	ELA i-Ready Diagnostic
Sept 19	Student Council Nominations
Sept 19	Behavior and Academic Incentives
Sept 22 – 26	Spirit Week
Sept 23	No School – Teacher Workday
Sept 24	Blue Out – Home Football Game vs. Piedmont
Sept 29	Spirit Night at Taco Mama
Oct	School Principal Appreciation Month
Oct 1	Early Release Day
Oct 2	No School – Teacher Workday
Oct 4	Empowering Extraordinary Ends
Oct 8	PTO Board Meeting (12:00-2:00pm)
Oct 8	Sparty Parent Party (6pm) – Midtown Tavern
Oct 14	General PTO Meeting – Virtual 7pm
Oct 17	Fall Festival – will add to Spartan Express next addition
Oct 31	First Quarter Ends

Round Table Updates

- Prospective Parents Update – Ginny Sloan
 - New committee chairs are updating the tour scripts and setting dates for the tours.
 - Nov 13: Open House
- Empowering Extraordinary Update – Ginny Sloan
 - 35 families have donated
 - Spirit Nights underway
 - Corporate Sponsor donations \$26k
- Athletics – Kyle Bumgardner
 - Football field has been lined
 - Tatom would like shirts for team coaches
 - One Cheer uniform is needed
 - Volleyball and softball teams in place. Need softball equipment.
 - Championship banners are in the gym
- CMS Communications – Ann-Miller Mattocks
 - Quiet with CMS

- Family Engagement – Chrissy Brown
 - Blue Out – looking for a food truck for event. Ms. Miracle has blue cow bells and leftover pompoms.
- PTO Communications – Lauren Gomez
- Staff Support – Margaret Jane Willoughby
 - Great job with back-to-school lunch!
 - Will confirm woohoo cart dates
- Volunteers – Lynne McDonald
 - 1 name received from Spartan Express volunteer recruitment article

Next Steps and Closing

Ginny Sloan and Elizabeth Webb, Co-Presidents

- Open floor for ideas
- Next PTO Board Meeting: October 8th 12:00-2:00pm
- PTO General Board Meeting: October 14th Virtual 5:45pm?