



SEDGEFIELD MIDDLE SCHOOL

PTO BOARD MEETING MINUTES

November 12, 2025 | 12:00-2:00 | In-person Meeting

Meeting Invitees

Kyle Bumgardner, Chrissy Brown, Lauren Gomez, Susan Holloway, Ann-Miller Mattocks, Lynne McDonald, Suzy McIntosh, Bethany Michael, Sheena Miracle, Kathy Moulton, Meredith Murchison, Evonne Peterson, Ginny Sloan, Elizabeth Webb, Margaret Jane Willoughby

Meeting Facilitators

Ginny Sloan and Elizabeth Webb, Co-Presidents

Welcome and Call to Order

Ginny Sloan and Elizabeth Webb, Co-Presidents

Ginny started the meeting by thanking the PTO Board for a great start to the year. The Monster Mash, Fall Fun Day, Fall Cleanup and other events have been a huge success for the school community. The Prospective Families Open House is tomorrow evening. Chrissy Brown and the Prospective Families Committee continue to do an amazing job with both in-person events and ongoing tours.

Approval of October PTO Board and General Meeting Minutes

Susan Holloway, Secretary

October PTO Board and General PTO Meeting minutes were approved as submitted.

Principal Update

Sheena Miracle, Principal

- MVPAs are scheduled for next week. The school will run on an adjusted schedule to accommodate test days. Ms. Miracle will be sending a parent communication with details for test days.
- The school Spelling Bee is next week.
- A new counselor has started, Dr. Alferd (spelling?).
- The Administration and Staff are ready for Prospective Families Open House tomorrow evening.
- Winter sports try-outs are taking place this week.
- Currently there are 610 students enrolled. The school is seeing growth from within the SMS zone where new town-home units are being built. The school is not taking students who “request for transfer” but will have to continue to enroll the students who move into the SMS school zone.
- Administration was able to hire a part-time assistant who is helping with ML classes and supporting Coach Tatom when she can. The other part-time position is on-hold until the first of the year, with hopes of being able to hire a full-time 7th-8th grade math teacher.
- Administration anticipates an influx of students in the spring based on past enrollment trends.
- Overall, the school attendance rate is up. Administration is working with families with high rates of absences.
- The school is sending a “student accountability” communication to parents today. Administration and Staff are seeing a lack of accountability by students across all grades for completing assignments on-time and when assigned.

- The 8th grade field trip to Washington DC is now at 3 buses. The price per student will go up \$40-\$50 given the additional bus. Ms. Miracle and the 8th grade team are looking for male chaperones to accompany the trip.
- The Spanish Costa Rica trip is almost full.
- Grade level field trips will be in the spring. The 8th grade trip to the farm will not work this year. The 8th grade team is working on an alternative trip.
- Ms. Charles had a baby on Nov 2!!
- Ms. Miracle is considering a school/student fee (example \$15 per student). The funds would be used for school supplies, instructional items, etc. given we no longer receive Title 1 funds. We will know in January if SMS receives Title 1 status.
- The basketball court outside the gym needs to be resurfaced. The court is used by both students and neighbors in the community. Ideally, the court could become a multi-use space (pickleball, etc.) The PTO Board is considering using Capital Funds for the project.

SMS Staff Update

Evonne Peterson, Art Teacher/PTO Staff Representative

Arts Night was a big success. Dance and Band also participated. The PTO-sponsored WooHoo Cart continues to be a big hit with the Staff. The Newsies cast has been chosen and rehearsals are underway.

Budget Update

Suzy McIntosh, Treasurer

- Empowering Extraordinary Review
 - Family – The PTO continues to receive funds from matching gifts.
- Monthly Budget Review
 - The PTO spent approximately \$5800 in October. Overall, the PTO and committees need to be conservative with spending over the next few months.
 - The Behavior Recognition budget is already tight. Upcoming recognition events include, distribution of t-shirts, board games in the cafeteria and popcorn. The committee is researching if a movie theatre can pop the popcorn for us. Ms. Kimpson has a popcorn machine but it's a challenge to use/clean.
- Capital Expense Review
 - Suggestions/thoughts for spending Capital Funds:
 - A digital platform to track students' needs in real time
 - Outdoor sound system
 - Resurfacing the basketball court
 - New PA system, speaker or microphone to use during basketball games.

PTO General Business

Ginny Sloan and Elizabeth Webb, Co-Presidents

- Prospective Families
 - Open House tomorrow night. Ms. Miracle has a new program/agenda for the evening to better manage the flow of attendees throughout the building.
- InReach opportunities
 - Currently pulling together the InReach committee. Tara Gaither has agreed to help, and Ms. Johnson-Willis will be helping to determine immediate and long-term needs. Current identified needs include meal bags for the winter, clothing for the care closet, etc.
- Behavior Incentive – November 21st
- Newsie's Jr drama performance
 - Tryouts well attended.
- Staff jackets and holiday

- Using holiday funds to purchase jackets for the staff. Any funds left over will be used for small gift cards.

Calendar Review

Ginny Sloan and Elizabeth Webb, Co-Presidents

Nov 12	PTO Board Meeting (12:00-2:00 PM)
Nov 13	Prospective Family Open House (Evening)
Nov 18-20	Schoolwide Testing
Nov 19	Early Release Day
Nov 20	Odyssey in Orthopedics Lab event
Nov 21	Behavior Incentive
Nov 26	No School – Teacher Workday
Nov 27-28	No School – Thanksgiving Holiday
Nov 28	Spirit Wear sales end
Dec 10	PTO Board Meeting
Dec 18	Staff holiday luncheon
Dec 22–31	No School – Winter Break

Round Table Updates

- Athletics – Kyle Bumgardner
 - The baseball field is getting ready for spring. Kyle is coordinating with Dilworth Little League on updates/repairs.
 - Next steps for sports banquet. Susan to coordinate meeting with “stakeholders” to determine plan for the 2026 banquet.
 - A new area in front of the pitchers’ mound is needed for softball pitchers.
- CMS Communications – Ann-Miller Mattocks
 - CMS presented plans for the new Dilworth Elementary building. The elementary school will be moving out and the space will be used for a new middle school beginning in 2027. Renderings show approximately 30 rooms designed for middle school. More details to come.
- Family Engagement – Chrissy Brown
 - No new updates for Family Engagement. Focusing on Prospective Families and tours. Tours booked through February.
- PTO Communications – Lauren Gomez
 - Lauren had to leave early. Remember to send updates for Spartan Express!
- Staff Support – Margaret Jane Willoughby
 - Staff holiday luncheon is scheduled for December 18. Margaret Jane will get a price from Plate Perfect and determine an order sheet for the staff boxed luncheon.
- Volunteers – Lynne McDonald

Next Steps and Closing

Ginny Sloan and Elizabeth Webb, Co-Presidents

- Next PTO Board Meeting: December 10th 12:00-2:00pm